



**National Executive Council
Teleconference Meeting
December 20, 2006**

Agenda Item	Action
<p>Called to order 9:05 a.m. (Pacific Time)</p> <p>1. ROLL CALL: Claudia Kurzac (National President), Robert Bradbury (Past-President), Koreen Westly (AB), Ken Cross (SK), Adam Grant (ON), Rick Sokolowski (MB), Jasmina Egeler (BC), Doreen MacIntosh (NS/PEI), Gary O'Toole (NB), Darryl Johnson (NL), Debra Losito (National Office Manager)</p> <p><u>Regrets:</u></p> <p>2. Approval of Agenda: Moved by Ken Cross, Second by Rob Bradbury. All in favour. Carried.</p> <p>3. Approval of Minutes – NEC Pre-conference meeting June 24 & 25, 2006 and the NEC Post-conference meeting June 29, 2006: Motion to defer approval until the February 9 & 10, 2007 meeting, moved by Rob Bradbury, second by Jasmina Egeler. All in favour. Carried.</p> <p>4. New Business (Kurzac):</p> <p>4.1 Communications Consultant for Communications Plan</p> <ul style="list-style-type: none">- RFP – submission by the end of January.- Merx posting & Consultant cost until April 2007 <p>4.2 BOC regulation amendment:</p> <p>Concern about eliminating corresponding members. Discussion ensued around cost sharing so that there could be representation from all branches at BOC meetings. Motion to not accept proposed amendment and contact BOC, moved by Rob Bradbury, second by Rick Sokolowski. All in favour (Ken Cross abstained). Carried. Claudia Kurzac to contact Ann Thomas (Chair of BOC).</p> <p>4.3 Bow Valley College Needs Assessment Advisory Board representative:</p> <p>Need representative from the NEC. Jasmina would be interested in sitting on this Board. Ken would be available as an alternate. Claudia will speak with Adam to seek a member-at-large from Ontario.</p> <p>4.4 CIPHI President position:</p> <p>Claudia needs support/assistance at this time due to family concerns. NEC</p>	<p></p> <p>Claudia Kurzac</p> <p>Claudia Kurzac</p> <p>NEC</p>



members will assist as needed.

4.5 NL Branch 2008 AEC Bid:

Darryl stated that the Delta Hotel has increased number of rooms and will provide more specifics at a later date. **Motion to accept, moved by Rob Bradbury, second by Ken Cross. All in favour. Carried.**

4.6 EPH Profession Needs Assessment meeting – February 8, 2007, Ottawa:
The meeting will precede the NEC meeting in Ottawa (February 9 & 10).

4.7 NEC Meeting February 9 & 10, 2007, Ottawa, ON: Guelph Food Technology Centre Presentation, tour of office space in Ottawa with Duncan Ellison.

Rob Bradbury left the call.

4.8 CIPHI Core Competencies Project & Continuing Professional Competency program update:

- Working Group meeting Jan. 4 – 6, 2007, Vancouver
 - meeting room & refreshment expenses
- Project Manager
 - cost of Project Manager until April 2007
- Public Health Agency of Canada (PHAC) Grants & Contribution Program
- Discipline-specific competencies for the EPH Profession
- Next Steering Committee meeting

Working Group meeting will be at the Blue Horizon Hotel, Vancouver BC. Claudia stated that Rob Bradbury is a possible facilitator for the Working Group meeting. **Ken Cross moved to accept this offer one time only, second by Rick Sokolowski. All in favour. Carried.** PHAC will cover travel expenses. **Motion to approve covering the meeting room expenses/food for this meeting up to \$2000, moved by Ken Cross, second by Darryl Johnson. All in favour. Carried.** Claudia to inform Rob. PHAC would consider funding the Project Manager costs.

4.9 In Camera

5 Adjourn

Next meeting: February 9 & 10, 2007 Ottawa, ON

Claudia Kurzac