

CIPHI National Executive Council  
Post Conference Meeting  
Wednesday, June 20, 2007  
Grand Okanagan Hotel, Kelowna, BC

1. Roll Call  
Present: C. Kurzac (Nat. President), R. Bradbury (Past President), J. Egeler (BC Branch), P. Phan (AB Branch), K. Cross (SK Branch), R. Sokolowski (MB Branch), A. Grant (ON Branch), J. Theriault (NB Branch), D. MacIntosh (NS/PEI Branch), R. Lydiate (NL Branch)
2. Approval of agenda  
Motion: to approve agenda Cross/Egeler carried
3. CIPHI Booth/conference debrief-Sokolowski
  - J. Egeler to invoice Branches for merchandise purchased by Branch Presidents on behalf of the Branch.
  - The NEC thanked Cathy Sokolowski for all of her help with the CIPHI booth.
  - R. Sokolowski noted that a display rack of some kind would help for clothing
  - Merchandise sold at booth:
    - i. business card case-sold 65/10 left
    - ii. tote bags-only 10/50 sold, golf balls-not packaged so they didn't sell/should order ordinary golf balls with CIPHI logo
    - iii. travel mugs 4/50 sold
    - iv. women's tees-13/30
    - v. women's fleece 12/80
    - vi. men's tees 15/30
    - vii. men's fleece 4/18
  - silent auction item, IPOD, seemed to be popular
  - conference guidelines: consider location of CIPHI booth to assist with promoting CIPHI (i.e. it is a CIPHI conference so the CIPHI booth shouldn't be hidden away)
  - give consideration to offering merchandise at a discounted price as the merchandise is promoting CIPHI
4. AGM debrief-Kurzac
  - R. Bradbury to follow-up on Robert's Rules/parliamentary procedure. Consider using the services of a professional parliamentarian for future AGM's.
  - A. Grant to forward question regarding constitution/voting on motions to law firm currently being used for CPC project.
5. Expenses for B. Morrison & S. Gravelle-Kurzac

-Motion to cover the travel and accommodations expenses for B. Morrison and S. Gravelle as per the CIPHI expense policy. A. Grant/K. Cross Carried

6. EHFC meeting update-Kurzac/Cross

- The EHFC is suggesting the number of trustees be increased by adding a representative from each Branch. These Branch reps. would act as a liaison between the EHFC and Branches. Branch Executives to discuss.
- It was noted that the EHFC should announce meetings to the membership in order to connect with the membership and to increase visibility. It was also suggested that the EHFC submit articles to the EHR.
- There is a need to focus on relevant issues (i.e.-how to do a boil water advisory); master's research should be useful, projects to be relevant.
- EHO video to promote the profession. This needs to be a professional product that can be used at the CIPHI booth, career fairs etc. Important to coordinate efforts between the EHFC, NEC, BOC and retirees committee. K. Cross to chair and bring together a first committee.

7. National Office Manager-Kurzac

- There is a need to change CIPHI secretariat service providers as the current arrangement is not working and there is a need to increase the capacity of the CIPHI secretariat.
- Motion to issue a letter of termination to Debra Losito effective June 21, 2007. P. Phan/A. Grant Carried
- C. Kurzac to continue exploring options for CIPHI secretariat services. Need to set up an interim option. Motion to lease a packaged office & admin. services as per the contract circulated until further deliberated by the NEC. Moved by P. Phan/D. MacIntosh Carried

8. Payment of Bills-Kurzac

Motion to pay all bills associated with 2007 conference.  
R. Bradbury/K. Cross Carried

9. Motion to adjourn

R. Lydiate Carried

Next meeting: at the call of the chair