

Canadian Institute of Public Health Inspectors
73rd Annual General Meeting
June 18, 2007
Kelowna, BC

MINUTES

1. Call to Order

Meeting called to order at 14:39 local time.

2. Appointment of Officials

a) Parliamentarian = David Butt - Shendra Brisdon, Karen Cummings. Motion carried.

b) Sergeant-at-Arms = Shendra Brisdon - Alice Munger, Russ Seltonridge. Motion carried.

c) Scrutineers = Brian Johnson & Sean Parhar, Shauna Dimmock Ken Cross. Motion carried.

3. Roll Call of Officers

All present. Life members in attendance recognized – Klaus Seeger, Len Gallant & Tim Roark. Alycia Fridkin from Public Health Agency of Canada welcomed as a guest.

4. In Memoriam –

See annual report and transcribe here. Add Neil Lowry, ON Branch and John Webb, BC Branch.

5. Approval of Agenda

Additions to agenda – add #12f (EPH week report) and #13b (appointments to BOC). Motion by Gordon Mowatt, seconded by Tammy Carroll. Motion carried.

6. Approval of the 72nd Annual General Meeting Minutes - June 26, 2006 (Regina, SK)

Correction/omission: to add Ken Christian's name as seconder of motion.

Corrections: g, i, j, k and l. wording has to be changed from "acceptance" to "receipt".

Motion to approve by President Kurzac. Motion carried.

7. Business Arising

8. National President's Report

Moved acceptance by Rob Bradbury, seconded by Shauna Dimock. Motion carried.

9. Immediate Past-President's Report

Moved acceptance by Rob Bradbury. Seconded by Lynn Brewer. Motion carried.

10. Branch Presidents' Reports

BC Branch – moved acceptance by J. Egeler. Seconded by Russ Seltonridge. Motion carried.

AB Branch - moved acceptance by P. Phan. Seconded by Shauna Dimock. Motion carried.

SK Branch - moved acceptance by K. Cross. Seconded by Nyal Hislop. Motion carried.

MB Branch - moved acceptance by R. Sokolowski. Seconded by Adam Grant. Motion carried.

ON Branch – moved acceptance by A. Grant. Seconded by Peter Heywood. Motion carried.

NS/PEI Branch – moved acceptance by Doreen McIntosh. Seconded by Bruce Morrison. Motion carried.

NB Branch – Josee Theriault. Seconded by Tammy Carroll. Motion carried.

NL Branch – moved acceptance by Rosalie Lytial. Seconded by Alice Munger. Motion carried.

11. Board of Certification Report

Moved acceptance by Ann Thomas. Seconded by Shendra Brisdon.

Ann Thomas, chair spoke to report. Considering changes in membership to BOC. Opportunities via Branches to become involved. Position was advertised for non-PHI member to replace Dr. Blatherwick who stepped down recently. No candidate selected as of yet to replace him. BOC portion of website is being re-vamped and updated. Ann thanked all branch examiner volunteers for their energy and dedication in making the certification process work. BOC documents are currently being updated and will be available after July 1, 2007. Consultation on issue of whether or not to lower BOC passing mark provided good rationale to maintain existing mark and what can be done to improve pass rates. Daniel Savoie pointed out that there is a math error on page 28 for October 2006. The numbers are transposed. Nick Losito raised issue of reciprocal agreement of recognizing UK EHO's and whether or not that would be extended to Australian and Irish EHO's. Ann indicated that that is being considered by BOC and is on there agenda. Richard Taki is tasked with this review.

Motion carried.

12. Committee Reports

- a) Awards - moved acceptance by P. Phan. Seconded by Perry Kendall nominated for Honourary Membership by Tim Roark and seconded by Andy Hazelwood. P. Phan read out nomination and motion made P. Phan to award it to Dr. Kendall. Seconded by Tim Roark.

Motion carried.

- b) Finance – moved acceptance by J. Egeler. Seconded by P. Phan. Motion carried.
- c) Budget - moved acceptance by J. Egeler. Seconded by R. Sokolowski.

D. Losito raised issue of financial situation (deficit) and projected CPC expenditures for upcoming year. C. Kurzac indicated that Public Health Agency of Canada will be a partner in this initiative and the amount in grants & contributions has not been approved yet to indicate the Agency's level of commitment. However, she felt it was important for members to see the costs associated with this initiative. Grace McIvor raised concerns about deficit projected. C. Kurzac indicated that if PHAC grant doesn't come through, then project will be scaled back and CIPHI will not proceed until financials are sorted. Communication strategy contract is key and will proceed in the interim. J. Scarpino inquired about the consultant's role and scope (deliverables). C. Kurzac provided an overview in this regard and outlined importance to implementation of the CPC initiative with members, non-members, unions, employers, etc. Grace McIvor inquired about the Executive Director position and soundness of proceeding with the hiring this year. Significant discussion ensued (refer to digital sound recording).

Motion carried. Two opposed (Grace McIvor, Chris Losito)

- d) Membership
Moved acceptance by J. Theriault. Seconded by Shauna Dimock.

Motion carried.

- e) Constitution & By-Laws
Moved acceptance by Rosalie Lytial. Seconded by Mike Florian.

Motion carried.

- f) Website
Moved acceptance by R. Sokolowski. Seconded by Adam Grant.

Motion carried.

- g) Environmental Health Review
Moved acceptance by D. Losito. Seconded by Russ Seltonridge.

Motion carried.

- h) Historical
Moved acceptance by Tim Roark. Seconded by Alice Munger.

T. Roark reminded all members to send documents, memorabilia and historical items to him and postage will be reimbursed. All minutes from 1934-1973 have been professionally scanned and burned onto DVDs and will be distributed to all branches.

Motion carried.

- i) Environmental Health Foundation of Canada
Moved acceptance by Duncan Ellison. Seconded by Klaus Seeger.

D. Ellison thanked all volunteers and contributors and noted that number and amount of awards are rising. National Sanitation Foundation (NSF) has become a contributor. Shendra Brisdon to replace Pam Scharfe as secretary.

R. Bradbury indicated that the term “audit” and “auditors” should not be used. The proper term should be “financial review”.

Motion carried.

- j) CIPHI Retirees Advisory Committee
Moved acceptance by Leonard Gallant. Seconded by K. Seeger.

Motion carried.

- k) IFEH 2010 World Congress
Moved acceptance by D. Losito. Seconded by K. Cross.

Motion carried.

- l) CIPHI AEC 2006
Moved acceptance by Ken Cross. Seconded by Klaus Seeger.

President Kurzac formally thanked the SK Branch for a Conference that was exceptional on all levels.

Motion carried.

m) CIPHI AEC 2007

Moved acceptance by D. Losito. Seconded by Rob Bradbury.

305 Full registrants and 330 total number of delegates & exhibitors. A healthy profit is projected based on substantial sponsorship revenue.

Motion carried.

n) CIPHI AEC 2008

Moved acceptance by Rosalie Lydiate. Seconded by Karen Cummings.

Motion carried.

o) Resolutions

Resolution put forth to consider establishment of a working group on climate change. Read out by Rosalie Lydiate. Moved acceptance by Ken Cooper. Seconded by D. Losito.

Ken Cooper spoke to the Resolution. Stated there is a lack of leadership at the federal level and CIPHI may have a role to play to bring agenda along.

Motion carried.

p) Advocacy

Moved acceptance by Adam Grant. Seconded by Tammy Carroll.

Motion carried.

q) Data Management Project

Moved acceptance by Adam Grant. Seconded by Klaus Seeger.

Motion carried.

r) EPH Week report

Moved acceptance by Phi Phan. Seconded by Ken Cross

Motion carried.

13. New Business

a) CIPHI AEC Bids

No new bids.

- b) BOC Appointments – Richard Taki and Ken Cross appointed. Moved by Michael Reifman. Seconded by Adam Grant.

Motion carried.

14. Notices of Motion

Motion #1: CIPHI President-Elect Position
Moved by P. Phan. Seconded by Victor Mah.

Motion carried. 174 in favor and 4 opposed.

Motion #2: Membership Dues Increase
Moved acceptance by Darryl Johnson. Seconded by Douglas Howse.

Matthew Shumaker raised concerns about raise in dues for Students. Tim Roark raised the same concerns with the \$20 increase in the Students and Retirees dues. The increase will have a negative result because it is too costly for their modest budgets and they will no longer be able or compelled to be members. A smaller incremental increase was suggested in lieu of the large increase proposed in the motion. Significant debate ensued (refer to digital sound recording).

Motion to amend by Tim Roark: increase student & retired dues by \$5 (instead of \$20)

Ruling by Parliamentarian: the movers of the original motion are not present and therefore cannot accept/entertain the motion to amend.

Tim Roark indicated that that only applies to “friendly amendments” and not to “formal amendments” as he just put forth. Past-President indicated that the Parliamentarian has ruled and amending the motion does not allow members who are not present in Kelowna to vote on the changes. Parliamentarian’s ruling upheld. Motion to amend rejected.

Motion carried. 142 in favor and 34 opposed.

Motion #3: EHFC Board of Trustees
Moved acceptance by Tim Roark. Seconded by Pam Scharfe.

Motion carried. 173 in favour

Motion to destroy proxies. Moved by Shauna Dimock. Seconded by Shawn Parhar.

Motion carried.

Motion that the NEC obtain legal advice on proper voting procedures to ensure the parliamentary ruling and procedures are fair and administered correctly – amount not to exceed \$5000. Moved by Tim Roark, Seconded by Matthew Shumaker.

Tie vote. Tie-breaking vote cast by chair. Vote in favour.
Motion carried.

15. Next Meeting: July 21, 2008

16. Adjournment

Motion to adjourn by Shawn Parhar. Seconded by Matthew Shumaker. Motion carried.

Approved July 2008