

MINUTES

Approved November 18, 2011

National Executive Council Meeting
Teleconference
December 19th, 2009

ITEM	DETAILS	ACTION ITEM(S)
	Meeting called to order by A Grant	
1.00	Roll Call	
	<p>Present: Present: Adam Grant (National President), Claudia Kurzac (Immediate Past-President), Phi Phan (President-Elect), Koreen Anderson (AB Branch President), Ryan Philipation (SK Branch President), Rick Sokolowski (MB Branch President), Ken Diplock (ON Branch President), Barry MacGregor (NS/PEI Branch President), Chris Hart (NL Branch), Peter Heywood</p> <p>Regrets: Keir Cordner (BC Branch), Josee Theriault (NB Branch President)</p>	
2.00	Approval of the Agenda	
	<p>MOTION: Motion to accept the Agendas amended.</p> <ul style="list-style-type: none"> • P Phan/P Heywood Carried 	
3.00	Previous Action Items	
	<p>4.01 Wallet Cards</p> <ul style="list-style-type: none"> • C Kurzac provided an oral report and updated the NEC that the project had been completed 	
	<p>4.05 Strategic Planning</p> <ul style="list-style-type: none"> • P Phan and C Kurzac provided an oral report informing that proposals from service providers have been received and will now need to be evaluated. 	C. Kurzac will send the copies of the proposals and their costs, to the NEC for a final decision.
	<p>4.06 Sabbatical Exchange to New Orleans</p> <ul style="list-style-type: none"> • C Kurzac informed this action Item is ongoing. 	
	<p>4.07 Constitution Update</p> <ul style="list-style-type: none"> • P Heywood will be drafting Notices of Motion based on the recommendations of the Parliamentarian and increase Dues. 	
	<p>MOTION: Motion to accept the Minutes of October 17, 2009.</p> <p>B MacGregor / R Sokolowski Carried</p>	

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3.00	CPHA Centenary Conference	
	Presidents are to let Adam know if they are planning to attend the CPHA Conference and are interested in setting up the CIPHI booth.	
4.00	IFEH Representation (In Camera)	
	None	
5.00	NFLD Motion to cancel the 2009 AEC Invoice	
	MOTION: Motion to cancel the invoice sent to the NFLD Branch to reclaim the cost of the 2009 Registration (for the branch exec that did not participate with the NEC Meetings). <i>P Phan/C Kurzac Carried</i> <i>(note none opposed)</i>	
6.00	CPC Update	
	P Phan provided an oral report informing of the work done to date including: <ul style="list-style-type: none"> • 2nd revision of the CPC Reference Guide is now complete • COPE is requesting to begin forming their permanent structure before June 2010 • Exploring opportunities to partner with NCCEH to created education depot for Env. Public Health Professionals 	
7.00	MSC Update	
	K Diplock provided an oral report informing of the work done to date including: <ul style="list-style-type: none"> • Event Registration Module is being tested and will be used for the ON Branch AEC • COPE Module will begin development once new requirements for the Regular Member Definition have been received • Employer info From the Branches are being requested to be provided. 	Brach presidents are to provide Employer info by Jan 15 2010.
	Adjournment MOTION: Motion to adjourn. <i>P Phan/R Philipation Carried</i>	
	Next Meeting At the call of the chair.	