

Teleconference Minutes

June 19, 2015

Approved Minutes

NEC Members Present: Ann Thomas (President), Crystal Brown (BC President), Jason MacDonald (AB President), Kari Engele-Carter (SK President), Kathleen Martin (MB President), Douglas Walker (NB President), Sean O'Toole (NS/PEI President), Laurie Hearn (NL President)

Invited Guests: None

Regrets: Gary O'Toole (Past President), Tony Makrostergios (ON President)

Minutes for this meeting were recorded by : Sean O'Toole, NS/PEI Branch

#	Item	Notes	Lead
1	Welcome & Roll Call	Meeting Called to order at 9:05 am (PDT)	Ann Thomas
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2.01	Agenda approval/additions	Agenda was approved by those present.	Ann Thomas
2.02	Minutes approval/corrections	Approval of May 29, 2105 Minutes Moved by Sean O'Toole, Seconded by Laurie Hearn Motion Carried.	Ann Thomas
2.03	NEC Action Items	Webpage update: The office now has access to the New Position Place and is able to upload	Ann Thomas
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3.1	Electronic Motions	None	Ann Thomas
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4.01	Environmental Public Health Week	The poster has been finished and will be translated by July 1 st for distribute to branches.	Crystal Brown
4.02	Communications	No update received.	Peter Heywood

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4.03	Website	No update received, other than noted above.	Mike LeBlanc
4.04	Finance and Audit	CIPHI's year end is almost complete and the CRA submission for HST is being worked on.	Crystal Brown
4.05	Member Service Centre	Transition to office is proceeding smoothly, Bonnie has a wishlist for updates to MSC that will be considered in the fall.	Jason MacDonald
4.06	Appeal Review Committee	It was noted that 1 appeal has been started from the April Exams.	Kathleen Martin
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5.01	Environmental Health Foundation of Canada	No update received.	Pam Scharfe
5.02	Board of Certification	No update received.	Garth Gosselin
5.03	Council of Professional Experience	No update received.	Craig Nowakowski
5.04	Environmental Health Review	No update received.	Andrew Papadopoulos
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6.01	EOI President Elect	No expressions have been received.	Ann
6.02	Move to google.com	Ann to send a thank you to Jon for organizing the NEC google accounts.	Ann
6.04	AGM/AEC	Date and Time notice to be confirmed with Conference committee. Ann will ensure it has been sent out.	Ann
6.05	Awards	No honorary or Life has been received. Awards deadline will be extended.	Sean
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7.01	Pre - Conference NEC Meeting Agenda	Working groups at NEC meetings will be task based to for a portion of the meetings.	Ann
7.02	Robert's Rules of Order	<ul style="list-style-type: none"> • True or False – The parliamentarian can be appointed by the Chair without a motion being passed. TRUE 	All
7.03	Meeting minutes	Will be posted on web. It is agreed that the President will forward to webmaster for posting final minutes.	Ann
7.04	Website	Update the website to Replace "Constitution" with "Bylaws" There was also a discussion on posting the "Certificate of	Ann

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		Continuance” on web and to avoid confusion is was decided by NEC members present not to post. Add information regarding our legal status under the Non for Profit Act. NEC was asked to read this section and bring any issues forward.	
7.05	AEC – 2015	Ontario branch was not on the call so no report was available.	Tony
7.06	AEC – 2016	Thing are coming together for Edmonton 2016. There are currently finalizing 3 keynotes, Theme is “Innovation beyond Inspection”; App for Conference (paperless); Mid September 2016; www.ciphi2016.ca ; and registration will be capped at 499.00.	Jason
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8.01	Meeting Schedule	All meetings start at 9:00 A.M. Pacific Time and are scheduled for 90 minutes unless otherwise indicated. Confirmation of next scheduled meeting: Saturday July 18th	
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