

## NEC Teleconference

June 16<sup>th</sup> , 2017 9:00 am Pacific time

Dial: 1-866-613-5223  
Participant Code: 3856647

### DRAFT Minutes

**NEC Members:** Ann Thomas (President), Kari Engele-Carter (SK President), Ali Rana (MB President), Sara Baird (NS/PEI President), Dale Chen ( BC President); Raymond Ramdayal (ON President); Nina van der Pluijm (NB President); Gregory Barrett ( NL President)

**Guests:** Keir Cordner (CoPE), Garth Gosselin (BOC) ; Geoffrey Tomko (AB Branch); John Cannan ( ON President Elect) Kevin Kappella ( SK Branch)

**Regrets:** Evelien Meyer (AB President)

**Minute Taker:** Ali Rana

#	Item	Discussion	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions	Appoint minute taker: Ali Rana  <b>Addition to Agenda:</b> IFEH discussion at request of Raymond Ramdayal Item 5.05		
2.02	Minutes Approval	<b>Motion:</b> To approve the May 19 <sup>th</sup> meeting minutes as circulated.  Moved by: Ann Thomas Secunder: Ali Rana <b>Motion Carried</b>		
2.03	NEC Outstanding Action Items	Review Action Items dated June 2017 circulated with the draft agenda No Updates		

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<b>3</b>	<b>Corporate Reports</b>			
3.01	CoPE	<p>Keir provided an update from the recent CoPE face to face meetings and the highlights of the updates are:</p> <ul style="list-style-type: none"> <li>- Meetings was considered successful with timelines for projects determined</li> <li>- Looked at the appeal process and planning on a 3 strike enforcement model.</li> <li>- CoPE to meet with BOC and NEC to discuss appeal process</li> <li>- 1 Strike 1 – implement progressive compliance mode - educate, remind, re-audit, notification given in writing</li> <li>- Strike 2 – continue progressive compliance model - similar to strike 1, more in depth letter</li> <li>- Strike 3- continue progressive compliance model - report to NEC, implement disciplinary model</li> <li>- 0 changes to the MSC currently underway</li> <li>- Possible presentation at the B.C. Conference to discuss the education process, progressive compliance</li> <li>- Develop webinars/on-line training model over the next 2 years</li> </ul>		
3.02	BOC	<p>Garth provided an update from the BOC, highlights include:</p> <ul style="list-style-type: none"> <li>- Expressed the BOC's concern on authority to revoke a certification from a member.</li> <li>- <b>Request:</b> BOC appoint a Rep to work with CoPE and NEC through a sub-committee to further discuss the process to revoke a certification.</li> <li>- <b>Request:</b> CoPE and NEC meetings be coordinated and communicated to BOC and one another in an effort to possibly have joint meetings.</li> <li>- <b>Inquiry:</b> Can we move away from submitting paper expense claims?</li> <li>- <b>Gus Skinner</b> appointed to BOC Rep of N.Brunswick</li> <li>- <b>Motion:</b> Nina Van Der Pluijm</li> <li>- <b>Seconder:</b> Kari Engele-Carter</li> <li>- <b>Motion Carried</b></li> <li>- BOC completed school review of First Nations University in</li> </ul>	<p>Bring inquiry forward regarding submission of paper expense receipts to the office</p> <p>Set up Q and A meeting between NEC/CoPE and BOC regarding revocation of certificate process</p>	<p>Ann DONE</p> <p>Ann</p>

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		<p>Saskatchewan</p> <ul style="list-style-type: none"> <li>- Working with schools on international equivalences: giving consideration to a challenge exam. Long term changes and overall review process – proposal will be brought to the NEC in the near future.</li> <li>- Gary is ready to resume his term on the BOC</li> </ul>		
<b>4</b>	<b>Old Business</b>			
4.01	Cost Sharing Formula	<p>Greg Barrett discussed the cost sharing formula discussion paper:</p> <ul style="list-style-type: none"> <li>- 5<sup>th</sup> option presented and included in the original discussion paper submitted to the NEC in April 2017.</li> <li>- Discussion occurred regarding the 5<sup>th</sup> option and a revised option was presented with a Motion brought forward</li> </ul> <p><b>Motion:</b> made by Nina Van der Pluijm An amendment to the CIPHI cost sharing formula for sending Provincial Branch representatives to participate at in-person NEC meetings. The NEC will adopt a sliding scale of regular CIPHI members to determine the cost sharing percentage for the participation of each Provincial Branch.</p> <ul style="list-style-type: none"> <li>-60 or more regular CIPHI members = 50% cost share to the provincial branch</li> <li>-40 to 59 regular CIPHI members = 40% cost share to the provincial branch and</li> <li>-39 or less regular CIPHI members = 10% cost share to the provincial Branch.</li> </ul> <p>The remaining percentage of the cost share will be covered from the NEC budget.</p> <p><b>Secunder:</b> Gregory Barrett <b>Motion Carried</b></p>	<p>Confirm wording of motion for the minutes</p> <p>Draft implementation strategy for new cost sharing formula.</p>	<p>Greg DONE</p> <p>Greg</p>
4.02	Communication Policy Revisions	<ul style="list-style-type: none"> <li>• Tabled for the next NEC meeting</li> </ul>	Put on July agenda	Ann
4.03	Train Can Course	<ul style="list-style-type: none"> <li>• Course modules set for review</li> <li>• Ann will advise if additional reviewers are required</li> </ul>	Advise NEC if additional	Ann

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			reviewers are required	
4.04	IFEH	<ul style="list-style-type: none"> <li>• Circulated requested additional information regarding the IFEH invitation for attending their annual conference in Jamaica</li> <li>• In an effort to build partnerships and collaboration, CIPHI was invited to attend</li> <li>• Estimated cost provided and circulated to the group</li> <li>• Raymond put his name forward to attend on behalf of CIPHI</li> </ul>	Review budget and then provide correspondence to the NEC  Electronic motions to be held before July 1, 2017	Ann
<b>5</b>	<b>New Business</b>			
5.01	President Elect Position	<ul style="list-style-type: none"> <li>• Expression of interest – Kari Engele-Carter submitted a letter to the NEC.</li> <li>• Email forwarded to the NEC by Kari</li> <li>• There have been no nominations to date</li> </ul>	Circulate the By-laws to ensure process is being followed  NEC to review the By-laws and then make a motion accordingly	Ann DONE
<b>6</b>	<b>Next Meeting</b>			
6.01	July 21, 2017			
<b>7</b>	<b>Meeting Adjourned at 10:45 am</b>			