

NEC Teleconference

September 15th, 2017 9:00 am Pacific time

Dial: 1-866-613-5223

Participant Code: 3856647

DRAFT Minutes

NEC Members: Ann Thomas (President); Kari Engele-Carter (President Elect) ; Evelien Meyer (AB President); Ali Rana (MB President); Sara Baird (NS/PEI President) ; Dale Chen (BC President); Raymond Ramdayal (ON President); Nina van der Pluijm (NB President); Gregory Barrett (NL President); Kevin Kapell (Sask Branch)

Guests: Tony Thepsouvahn (BOC Chair); Matt Glover (CoPE delegate)

Regrets:

Minute Taker: Evelien Meyer

NOTE: * denotes that a document was circulated for NEC to review prior to the meeting

#	Item	Outcome	Action	Lead
1	Welcome & Roll Call			
2	Agenda & Minutes			
2.01	Agenda approval/additions *	Appoint minute taker: Evelien Meyer Additions to Agenda: Changes to the webpage. 6.03 Save the date. Ontario conference for next year. 6.04 Media request came in from Toronto		Ann
2.02	Minutes Approval *	Approval of August 2017 meeting minutes. Motion to accept the minutes: Ann Thomas Secunder: Gregory Barrett Motion Carried		Ann
2.03	NEC Outstanding Action Items *	Review Action Items dated September 2017 circulated with the draft agenda - Update and circulate the Awards Policy		Ann
3	Standing Committee Reports			

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3.01	<ul style="list-style-type: none"> Website needs updates - Branch, NEC pages, links 		Web Committee will do a review of the sites for accuracy	Ali
4	Corporate Reports			
4.01	BOC	<ul style="list-style-type: none"> IOs circulated Contract Funding Update – The BOC will use up the surplus money from previous years. No need for funding at this time 		
5	Old Business			
5.01	Bylaw #7 Changes re: BOC Suspending Certification	<ul style="list-style-type: none"> Motions were tabled for discussion and voting. These motions have undergone extensive previous consultation with NEC/CoPE/ and BOC members. Motion 1 discussion: Q1. Dale: The question is that BOC is the board that has the power to suspend and reinstate the certification. Clarification was if BOC does not determine membership status but when membership requirements are not met they will then be the arm of CIPHI that has the authority to suspend a certificate on behalf of CIPHI. All in Favour: 9 Opposed: 0 Motion is carried Motion 2 discussion: Q1. Raymond: In the event that the BOC does not pass this motion, do we need to come up with an alternative? This was considered but we would need to regroup if this happens. Tony (BOC Chair) responded that the BOC has been supportive of this discussion and is fairly confident that the BOC will support this motion. Q2. Dale: There are other criteria, such as administrative tasks around 	<p>Send out a letter to the BOC chair regarding Motion #2</p> <p>Update Bylaw #7 regarding motion #1</p> <p>Prepare motion for AGM for members to vote on ratifying these bylaw changes.</p>	Ann

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		<p>membership dues, that are not carried out by the BOC but relate to the membership. How will that affect their ability to suspend a certificate? Response Ann: It is recognized that all our policies under development related to mandatory membership must and will all complement each other.</p> <ul style="list-style-type: none"> • All in favour: 9 Opposed 0 Motion is carried 		
5.02	2018 AEC	<ul style="list-style-type: none"> • Discussion of Cape Breton option (consider if members are willing and able to attend a conference in Cape Breton) • Gregory: Best scenario – host the conference in the summer. CBU graduates would likely return home for the summer and summer would be an overall better draw • Nina: concerned about costs • Raymond: Proposes conference to a direct-flight destination i.e. Charlottetown Logistics of holding it allocation that increases travel cost is a concern. • Kevin: Cost concern although flying anywhere out of Saskatchewan would be expensive. • Evelien: TBD – bringing up for discussion with AB Branch next week. • Dale: Anywhere on the east coast will be difficult for BC. No direct flights to Halifax. • Kari: Spoke to the history of trying to rotate conference locations (East / West). In support of Cape Breton. • Nina: Government changes should be taken into consideration and how it may adversely affect travel to conferences anywhere • Ann: Enquired if holding it every 2nd year it in Ontario and every other year we look at other options. Consider that 		Ann

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		<p>Ontario has a huge membership and holds an annual conference similar in scope to National AECs. Ontario conferences draw a lot of memberships to their conferences, taking away from National attendance.</p> <ul style="list-style-type: none"> • Raymond: we want to ensure that Ontario is not overshadowing the other branches and supports National. However, we need to have a more fulsome discussion on the impact this option would have on Ontario Branch. • Kari raised the issue that considering the uncertainty of holding an annual CIPHI AEC we need to continue to explore electronic AGM options. 		
5.03	Joint Meeting CoPE/BOC/NEC in November	<ul style="list-style-type: none"> • Discussion held to confirm time, attendance and agenda items • Propose a time during the AEC, after the AGM which ends 1:30 PM on Monday. • This would cut into education time • Nina proposes that we fit this discussion in our NEC meeting on Saturday • BOC panel discussion is scheduled Monday afternoon • All reported being relatively flexible but preferences towards having the meeting on Friday/Saturday or Sunday morning 	Get back to Tony and Kier to work out a meeting time	Ann
5.04	Cost Sharing Formula NEC	<ul style="list-style-type: none"> • Deferred to October Meeting 		Greg
6	New Business			
6.01	Communication with Employers re: Mandatory Membership	<ul style="list-style-type: none"> • Deferred to October Meeting 		Ann
6.02	AGM Reports	<ul style="list-style-type: none"> • Reminder that anyone who has been asked to submit a report get it into the office by Monday 18th 		Ann
6.03	AEC Registrations	<ul style="list-style-type: none"> • Reminder to register for AEC. Cost of registration will be covered by CIPHI as per the cost share policy. 	Register for AEC	All

#	Item	Outcome	Action	Lead
6.03	Provincial PH Service Models	<ul style="list-style-type: none"> Position statement re: CIPHI's advocacy role in respect to employer org structures Assign lead in developing a communication plan: Nina van der Pluijm Inform members what our advocating role is regarding employers. Work on a communication plan with employers regarding certification. Work collaboratively with employers to teach them about the CIPHI vision, our mandate, and to speak of the importance of supporting our mandate. Explain how our Environmental Public Health lens is critical to Public Health. Build relationship with employers. Sarah: Concern for the more we push, the more the employer pushes back Dale: Any push needs to be a marketing push. We have no power to dictate how public health services are provided. We need to develop a marketing spiel of why it is beneficial to work and collaborate with our professional organization. Raymond: We utilize EPH Week to bring awareness to our profession through newsletters, post cards, emails etc. i.e. Pubs with PHIs – meet and greet opportunities At the end of the day, we cannot force the issue. However, we can use a collaborative approach and build relationships with employers that support EPHPs. 	Nina to collaborate with Ann to draft a position paper to clarify role of CIPHI in employer engagement prior to AGM.	Ann
6.04	Media Requests	Deferred to October Meeting		Ray
7	Next Meeting			
7.01	October 20 th 2017			
8	Meeting Adjourned 10:33 am			