

**Canadian Institute of Public Health Inspectors
69th Annual General Meeting**

**Minutes for June 23, 2003
Edmonton, AB**

1. Call to Order: 3:40 p.m.
2. Appointment of Officials:
 - a) Parliamentarian – **Motion to appoint Ron de Burger, moved by Nic Losito, second by Robert Bradbury. All in favour. Carried.**
 - b) Sargeant-at-Arms – **Motion to appoint David Crowe, moved by Jennifer May Hadford, second by Ken Cross. All in favour. Carried.**
 - c) Scrutineers – **Motion to appoint Ken Cross, Mike Duncan and Paul Noseworthy, moved by Robert Bradbury, second by Tim Roark. All in favour. Carried.**
3. Roll Call of Officers: Scott MacLean (National President), Rob Bradbury (National Past-President), Claudia Kurzac (BC Branch President), Victor Mah (AB Branch President), Ken Cross (SK Branch President), Stefane Gravelle (MB Branch President), Mike Duncan (ON Branch President), Barry MacGregor (for Leonard Gallant NS/PEI Branch President), Tamela Carroll (NB Branch President), Paul Noseworthy (NF/Lab), Debra Losito (Executive Assistant).

Regrets: Leonard Gallant (NS/PEI Branch President)

4. In Memoriam: Fred Hassen (AB), Bob Booth (AB), Len Heibert (BC), Tom Hart (SK), Dave Patterson (ON), Hugh Goodfellow ON. **Moment of silence.**
5. **Approval of Agenda: Motion: To approve agenda as presented, moved by David Butt, second by Dean Sargeant. All in favour. Carried.**
6. **Approval of the 68th Annual General Meeting Minutes: Motion: To approve minutes as presented, moved by Rob Bradbury, second by Merry Turtiak. All in favour. Carried.**
7. Business Arising:
 - a) Appointment of Accountants: **Motion: To accept MacCallum Horn as Accountants, moved by Tim Roark, second by Claudia Kurzac. All in favour. Carried.**
8. National President's Report: **Motion: To accept President's report as presented, moved by Rob Bradbury, second by Claudia Kurzac. All in favour. Carried.**
9. Branch Presidents' Reports:
 - NF/Lab (Paul Noseworthy) – **Move acceptance of report by Paul Noseworthy, second by Philip Callbeck. All in favour. Carried.**
 - NB (Scott MacLean) – **Move acceptance of report by Tammy Carroll, second by Steven Parker. Questions. All in favour. Carried.**

NS/PEI (Barry MacGregor for Leonard) – No report available. **Move receipt of report by Barry MacGregor, second by Paul Noseworthy.** Apologies. Invitation to attend next year's conference. **All in favour. Carried.**

ON (Mike Duncan) – **Move acceptance of report as presented by Mike Duncan, second by Claudia Kurzac. Questions. All in favour. Carried.**

MB – **Move acceptance of report as tabled by Stefane Gravelle, second by Ann Thomas. All in favour. Carried.**

SK (Ken Cross) – **Move acceptance of report by Ken Cross, second by Stefane Gravelle. Questions. All in favour. Carried.**

AB (Victor Mah) – **Move acceptance of report by Victor Mah, second by Ken Cross. All in favour. Carried.**

BC (Claudia Kurzac) – **Move acceptance of report by Claudia Kurzac, second by Mike Duncan. All in favour. Carried.**

10. Chairman, Board of Certification Report: **Motion: To accept report as presented, moved by Ann Thomas, second by Tim Shum. All in favour. Carried.**

11. Committee Reports

a) Nominations/Awards:

Alex Cross – **Motion to present award to David Patterson posthumously, moved by Keith Lee, second Ron de Burger. All in favour. Carried.**

Alexander Officer – **Motion to present award to Bruce-Grey Health Unit, moved by Mike Duncan, second Klaus Seeger. All in favour. Carried.**

Motion to present award to Capital Health, moved by Rob Bradbury, second by Keith Lee. All in favour. Carried.

President's – **Motion to present award to Tim Ness, moved by Ken Cross, second by Rob Bradbury. All in favour. Carried.**

Environmental Health Review – **Motion to present award to Dr. Doug Powell and the Food Safety Network, moved by Ken Cross, second by Dan Richen. All in favour. Carried.**

Honorary – no award this year.

Life Member Award – **Motion to present award to Jim Hoskins, moved by Victor Mah, second by Merry Turtiak. All in favour. Carried.**

50 year – Jim Hoskins

Centre for Surveillance

Motion to accept as presented at the Award's Luncheon, moved by Victor Mah, second by Klaus Seeger. All in favour. Carried.

b) Finance (Claudia Kurzac): **Motion: To accept report as circulated, moved by Klaus Seeger, second by Richard Hicks. Claudia reviewed finances. All in favour. Carried.**

- c) Membership (Mike Duncan): **Motion: To accept report as submitted, moved by Mike Duncan, second by Ken Cross. Questions. All in favour. Carried.**
- d) Constitution and Bylaws (Ken Cross): **Motion to accept verbal report, moved by Ken Cross, second by Dave Crowe. All in favour. Carried.**
- e) Website: **Motion to accept report as submitted, by Stefane Gravelle, second by Dean Sargeant. All in favour. Carried.**
- f) Advocacy: **Move acceptance of report as presented, by Ken Cross, second by Jennifer May-Hadford. All in favour. Carried.** Discussion and concern about Technician Report supported by CIPHI. To be added to post-conference agenda for further discussion. Feeling that this “technician issue” will not go away. Mike mentioned that the members were quite concerned and that CIPHI should take a stand. Nick asked if the NEC/BOC could look at the role of a technician instead. Question: What training would a technician have? Steven Probert: CIPHI should look at a tiered option for PHIs. BOC looking into credentialing at this time. Ron felt we needed to do some more homework on this. Discussion ensued.
- g) Environmental Health Review (Nick Losito): **Move acceptance of report by Nick Losito, second by Dean Sargeant. Questions. All in favour. Carried.**
- h) Historian (Tim Roark): **Move acceptance of report by Tim Roark, second by Dean Sargeant. Questions. All in favour. Carried.**
- i) Environmental Health Foundation of Canada (Klaus Seeger): **Motion: To accept report as submitted, moved by Klaus Seeger, second by David Butt.** Shared information on lottery on Robert Bateman prints and bursery. Thank you for donations. Teacher’s manual available for videos. **All in favour. Carried.**
- j) Conferences:
 - i) 2002 Fredericton (Scott MacLean) – Rob to chair while Scott presents report. Verbal report presented. **Move acceptance of report by Rob Bradbury, second by Ken Cross. All in favour. Carried.**
 - ii) 2003 Edmonton (Victor Mah) – Verbal report presented. **Move receipt of verbal report by Victor Mah, second by Richard Hicks. All in favour. Carried.**
 - iii) **2004 Charlottetown (Barry)** – Verbal report presented. Bruce Morrison encouraged attendance. **Move receipt of verbal report by Barry MacGregor, second by Rob Bradbury. Discussion. All in favour. Carried.**
 - iv) **2005 Toronto (Ron)** – Evolving Borders of Public Health. **Move receipt of verbal report by Ron de Burger, second by Mike Duncan. All in favour. Carried.**
- k) Resolutions: No resolutions submitted.

12. New Business:

- a) Appointments to the Board of Certification: Suzanne Lychowyd-Shaw & Tim Ness

Motion to approve appointments, moved by Rob Bradbury, second by Claudia Kurzac. All in favour. Carried.

b) Conference Bids: 2006 – **Motion to have Saskatchewan Branch host the 2006 CIPHI conference, moved by Ken Cross, second by Dean Sargeant. All in favour. Carried.**

c) Conference Bids: **Motion to have British Columbia branch host the 2010 Joint CIPHI/IFEH conference, moved by Claudia Kurzac, second by Nick Losito. All in favour. 1 against. (Dan Richen) Carried.**

Recognition of Life members and past presidents.

Survey form announcement to be returned for prizes at Presidents Banquet.

13. Next Meeting: 2004 Charlottetown NB

14. Adjournment: **Motion: To adjourn meeting, moved by Tim Roark. All in favour. Carried.**