

**Canadian Institute of Public Health Inspectors
72th Annual General Meeting**

**Minutes for June 26, 2006
Regina, SK**

1. Call to Order: 2:24 p.m.
2. Appointment of Officials:
 - a) Parliamentarian – Grant Paulson
 - b) Sargeant-at-Arms – Doug Terry
 - c) Scrutineers – Paul Ross, Paul Silvester, Travis Philipation
3. Roll Call of Officers: Claudia Kurzac (National President), Jasmina Egeler (BC Branch President), Phi Phan (AB Branch President), Ken Cross (SK Branch President), Rick Sokolowski (MB Branch President), Mike Duncan (ON Branch President), Bruce Morrison (NS/PEI Branch President), Tamela Carroll (NB Branch President), Darryl Johnson (NF/Lab President), Debra Losito (National Office Manager).

Regrets: Rob Bradbury (National Past President)

4. In Memoriam: Robert L. Trerise (BC), Oswald T. Horton (BC), A. J. (Sandy) Morrison (NS/PEI), Kenny Campbell (NS/PEI), William Ken (AB)
5. **Approval of Agenda: Motion: To approve agenda as presented, moved by Ken Christian, second by Michael Florian. Question. All in favour. Carried.**
6. Approval of the 71st Annual General Meeting Minutes – September 26, 2005, Toronto ON: **Motion: To approve minutes as presented, moved by Ron de Burger, second by Terry Gibson. Changes noted: In memoriam should be Victor Yeroshenko. Question. All in favour. Carried.**
7. Business Arising - none
8. National President's Report: **Motion: To accept National President's report as presented, moved by Ken Cross, second by Pam Scharfe.** Claudia provided a verbal report. Encouraged members to become involved. **Question. All in favour. Carried.**
9. Branch Presidents' Reports:
 - NL Branch (Darryl Johnson) – **Move acceptance of report by Darryl Johnson, second by Ann Thomas.** Darryl provided a verbal report on highlights. **Question. All in favour. Carried.**
 - NB Branch (Tamela Carroll) – **Move acceptance of report by Tamela Carroll, second by Koreen Westley. Questions. All in favour. Carried.**

NS/PEI Branch (Bruce Morrison) – **Move acceptance of report by Bruce Morrison, second by Jim McCorry.** Bruce provided a brief update. **Questions. All in favour. Carried.**

ON Branch (Mike Duncan) – **Move acceptance of report by Mike Duncan, second by Gary Hunt.** Mike provided a verbal report on highlights. **Questions. All in favour. Carried.**

MB Branch (Rick Sokolowski) – **Move acceptance of report by Rick Sokolowski, second by Stefane Gravelle.** Rick provided a brief report. **Questions. All in favour. Carried.**

SK Branch (Ken Cross) – **Move acceptance of report by Ken Cross, second by Klaus Seeger.** Ken provided an update and thanked branch for their hard work on this conference. **Questions. All in favour. Carried.**

AB Branch (Phi Phan) – **Move acceptance of report by Phi Phan, second by Bill Chrapko.** Phi provided a brief update and invited all to Alberta in October for their branch conference. **Questions. All in favour. Carried.**

BC Branch (Jasmina Egeler) – **Move acceptance of report by Jasmina Egeler, second by Ken Christian.** Jasmina informed everyone that report was written by previous president, Steve Chong. **Questions. All in favour. Carried.**

10. Chair, Board of Certification Report (Ann Thomas): **Motion: To accept report as presented, moved by Ann Thomas, second by Ken Christian.** Ann provided a verbal report on highlights. **Questions. All in favour. Carried.**

11. Committee Reports

a) Nominations/Awards (Phi Phan):

- Alex Cross Award – Dwayne Djkowich, SK Health Region.

- Alexander Officer Award

– Lynn Greaves (SK Coalition for tobacco reduction). **Motion to present Lynn for this award, moved by Phi Phan, second by Ken Cross. All in favour. Carried.**

– Dr. R. Neil Lowry & the Lowry School of Pool & Spa Maintenance. **Motion to present Dr. Lowry for this award, moved by Phi Phan, second by Mike Duncan. All in favour. Carried.**

- Environmental Health Review Award – Jenny Mackey. **Motion to present Jenny Mackey for the E.H.R. award, moved by Phi Phan, second by Ken Cross. All in favour. Carried.**

- President's Award – **Motion to nominate Stefane Gravelle for the president's award, moved by Phi Phan, second by Rick Sokolowski. All in favour. Carried.**

- Honorary Member Award – Joan Reiter. **Motion to present Joan Reiter for the second by Ken Startup. All in favour. Carried.**

- Life Member Award – Doug Terry, Kelsey Trail Health Region nominated by Ryan Philipation and Jackie Treen.

Motion to accept awards as presented at the Award's Luncheon by Phi Phan. All in favour. Carried.

- b) Finance (Jasmina Egeler): **Motion: To accept report as presented, moved by Jasmina Egeler, second by Gary Hunt.** Jasmina reviewed finances. **Question. All in favour. Carried.**
- c) Membership (Tamela Carroll): **Motion: To accept report with one correction that Darryl was on the membership committee, moved by Tamela Carroll, second by Darryl Johnson. Questions. All in favour. Carried.**
- d) Constitution and Bylaws (Darryl Johnson): **Move acceptance of report by Darryl Johnson, second by Bruce Morrison. Questions. All in favour. Carried.**
- e) Website (Mike LeBlanc): **Motion: To accept report as presented, moved by Rick Sokolowski, second by Stefane Gravelle.** Rick provided brief feedback. **Questions. All in favour. Carried.**

Motion to break by Ken Cross.

Call to order.

- f) Environmental Health Review (Nick Losito): **Move acceptance of report by Nick Losito, second by Ken Christian.** Nick provided a brief update. **Questions. All in favour. Carried.**
- g) Historian (Tim Roark): **Move acceptance of report by Tim Roark, second by Ron de Burger.** Tim provided a verbal report and requested historical information. **Questions. All in favour. Carried.**
- h) Environmental Health Foundation of Canada (Duncan Ellison): Duncan provided a verbal amended report. **Motion: To accept report as amended, moved by Duncan Ellison, second by Leonard Gallant.** Duncan provided an update. **Questions. All in favour. Carried.**
- i) CIPHI AEC 2005 (Suzanne Shaw) – **Move acceptance of report by Suzanne Shaw, second by Pam Scharfe.** Suzanne provided a verbal report. **Questions. All in favour. Carried.**
- j) CIPHI 2006 AEC (Ken Cross) – **Move acceptance of verbal report by Ken Cross, second by Jasmina Egeler.** Ken provided a verbal report. **Questions. All in favour. Carried.**
- k) CIPHI 2007 AEC (Ken Christian) – Ken provided a verbal report inviting everyone to Kelowna BC, at the Grand Okanagan Hotel. **Move acceptance of verbal report by Ken Christian, second by Ron de Burger. Questions. All in favour. Carried.**

- l) Resolutions (Darryl Johnson) – Darryl stated that there were no resolutions submitted. **Move acceptance of verbal report by Darryl Johnson, second by Ken Cross. Questions. All in favour. Carried.**
 - m) Advocacy (Mike Duncan) – **Move acceptance of report as submitted by Mike Duncan, second by Roger Piatt.** Mike provided a verbal update. CPHA reward recipients: Claudia Kurzac & Dave (posthumously). **Questions. All in favour. Carried.**
 - n) Data Management Project (Adam Grant) – **Motion to accept Adam’s report as provided, moved by Ken Cross, second by Suzanne Shaw.** Claudia provided an update on Adam’s behalf. **Questions. All in favour. Carried.**
12. New Business:
- a) Core Competencies Project Update – **Move acceptance of report as submitted, by Klaus Seeger, second by Tamela Carroll.** Claudia provided a verbal report/update. Ann Thomas mentioned that the committee member’s list was not current. Bill Hohn provided information on the process. **Questions. All in favour. Carried.**
 - b) NEC Appointments to the Board of Certification – Ken Cross, Richard Taki **Motion to approve appointments of Ken Cross and Richard Taki for a three year term, moved by Phi Phan, second by Gordon Button. All in favour. Carried.**
 - c) Conference Bids: (no bids at this time)
 - 2008
 - 2011
 - 2012
13. Notices of Motion (Claudia/Darryl) –
- (i) Motion of Certification Ownership – **Moved by Darryl Johnson, second by Steve Chong.** Darryl spoke to the motion. Discussion. Nick Losito asked if this affects the certification for those previously certified. Phi read off concerns from another member. Claudia provided rationale for this motion. Nick asked whether there was a plan to seek a legal opinion on this. **Questions. All in favour: 125 Opposed: 4 Motion Carries.**
 - (ii) Motion of Associate Membership – Incorrect motion was included in the package. Tim Roark read off the correct motion which was moved by Tim Roark and seconded by Shelley Stetsko. **Questions. Suzanne recommended a friendly amendment to the motion to include the translation of the CPHI(C) and the . All in favour. Against: Motion Carries.**
14. Election of President – **Motion to move Claudia Kurzac as National President for the next 2 year term, moved by Stefane Gravelle, second by Ken Cross.**
15. Next meeting: June 18, 2007, Kelowna BC
16. Adjournment – **Motion: To adjourn meeting, moved by Bill Hohn. All in favour. Carried.**