

Pre-Conference Meeting Minutes April 8/9 2000
Hotel Vancouver, Vancouver BC

1. Roll Call

NEC

Robert Bradbury, National President
Charlie Young, Immediate Past President
Cal Morgan, NFLD/Labrador Branch President
Claudia Kurzac, BC Branch President
Suzanne Shaw, Executive Member Ontario Branch
Tim Ness, Manitoba Branch President
Richard Bader, Saskatchewan Branch President
Michael Florian, NS/PEI Branch President
Victor Mah, Alberta Branch President
Scott MacLean, NB Branch President/Sitting Member BOC

Denis Semail, administrative services

BOC

Bernie Chrisp, Chair/Sitting Member
Al Raven, Sitting Member
Peter Moccio, Sitting Member
Rene Houle, Member at Large – CF representative
Lidia Stefaniw, Corresponding Member / Exam Coordinator AB
Peer Mikkelsen, Corresponding Member
Lorne Clearsky, Sitting Member
Randy Ash, Corresponding Member

Greg Thibault, guest

Regrets - Debra Losito, Executive Assistant

NEW BUSINESS

cc) BOC Proposed Changes – Chrisp & BOC

Four schools are presently approved (BCIT, Ryerson, UCCB, Concordia).

Two schools need to be re-visited (UCCB & Concordia). This will be completed in September 2000.

SIFC (Saskatchewan Indian Federated College is currently developing a program.

Certification Procedure – Changes likely in fall 2000. The MCE (multiple choice examination) will be eliminated and the number of field reports will drop from a requirement of 3 to 2.

Bylaws and Regulations will be revisited by the BOC.

The entire exam process is being reviewed. All components including how appeals are handled will be revisited. Standardization of exam across Canada is vital to the BOC. Peer and Lydia are to review and report back to the BOC with recommendations.

Each school is to be reviewed every five years.

Accreditation – Randy Ash has agreed to report back to the BOC regarding accreditation.

The next BOC meeting is scheduled for October 2000, in Calgary (3 day meeting). One full day has been earmarked for review of administration policy.

Skill upgrading and enhancement discussed. Randy Ash is looking into this for the BOC. Similar training as offered by NEHA discussed (Food Specialist Certification etc.) Joint Committee BOC-NEC to explore the feasibility of such programs (NEC member TBA).

SIFC will not begin until at-least 2001.

BCIT update – four year program has been suspended. 1999 September entry cancelled. 2000 September has also been cancelled. Hope is to attract a minimum of 20 direct entry degreed candidates for 2000

September. Current fee is \$400. It has been at this level for a number of years. Now with a separate budget the BOC will see if this figure needs to be adjusted.

Coffee Break – BOC members thanked for their update and contributions.

2. Approval of Agenda

Moved by Scott MacLean, Seconded by Tim Ness

Call to Question

All in favour

Agenda Additions

-Honorariums

-Sabbatical Exchange

-Continuing Education

-Conference Updates

-Attendance at IEFH

Approve Agenda as amended

Moved by Tim Ness, Seconded by Victor Mah

Call to Question

All in favour

3. Approval of March Teleconference Meeting Minutes

Motion to Table item until all are copied

Moved by Tim Ness, Seconded by Charlie Young

Discussion

Call to Question

All in favour

4. Business Arising

a) Financial Report – Kurzac

We have approximately 56,000 in the bank. Due to revenues coming in primarily at the beginning of the year. We now have a handle on our expenses and the BOC expenses based on the accounting system put in place by Debra and Nick Losito. We now will always have an up to date picture. Rob and Claudia to have simply accounting installed and updates will be routinely copied to their attention from Debra. Claudia is very happy with the change. Contracts for the Executive Assistant and Environmental Health Review have been prepared, but not as yet approved. BOC finances are held by the NEC. Rob advises the BOC is making money, a profit exists but it is not as large as what is brought in by the NEC (6,000 to 15,000 ballparks). The BOC will be copied the financial statement so they too can grasp the status of their position. This has been an item of contention in the past. They will be able to factor in how many face to face meetings they can have. Charlie advises the number of candidates is likely to fall. The NEC may have to seed them funds to allow them to offset this revenue shortfall in order to allow them to have these meetings. Concern has been voiced. Certification fee must not be raised to accomplish this goal. Costs to sit for the candidates would become prohibitive. Executive director services at this point encompass only Debra's costs and given the work put in by Rob, this will have to be revisited now that CIPHI's in the black (Young).

Resolution made at the last AGM to have a rainy day fund set up. A figure of 50,000 was raised, at a contribution rate of 10,000 per year. Finance Committee should meet and present a game plan. The instrument used (term deposit or GIC or other) to be discussed with a recommendation to follow at the post conference meeting. Question from Tim ness, how fast can we accomplish this, and how much will CIPHI need to keep in the bank as a "float". Some years it may be relatively easy to contribute 10,000 other years it may not be possible. Bank fees and service charges have almost disappeared.

Finance Committee is presently chaired by BC, Manitoba and Alberta have representation (Branch Presidents or other approved by the Branch President). Contingency funds are crucial to take advantage of future opportunities or unforeseen shortfalls.

Motion from Charlie Young.

Seconded by Tim Ness

That the Finance Committee be required to budget each year a minimum of 10% of the member's equity as a Contingency Reserve Fund (CRF). The investment tool selected to hold these funds must be recommended to the NEC by the Finance Committee each year. Any expenditure from the CRF must be approved by all signing officers of the NEC – CIPHI.

Discussion

Call to Question

All in favour

b) Membership Benefits – MacLean

Insurance partnership has been explored. Most members already covered by their employer. Manulife for instance wanted us to have at least 75% participation. Proposals have been requested. Term life partnership perhaps possible. Bequests have been discussed in the past. Universities routinely do this. EHFC has a tax-free status and can accept donations such as these. The donor could earmark in their will where they would like to see their funds allocated. Scott to explore this issue further. Membership directory displayed and discussed. Mandatory education points also discussed (credit system – with certificate benefits or other recognition). NEHA provides a membership directory disc to each member annually. Clothing sales also possible. Scott has approached a company who has sent out a brochure to us for consideration. Alberta has been doing this for a while (Victor). They could run this for national. This promotion has been very well received in the past. This need not be a revenue maker. It could be done as a value-added feature for the members. Our visibility would be heightened by this promotion.

Membership accesses to certain items on the web site discussed. Promotional items also to members provided across the country in a variety of forms.

Tax status in Alberta (no PST charged) could also be an advantage of housing this promotion there.

Victor and Scott to work towards this goal and to have a report prepared for the next teleconference.

c) Budget Development 2000 – Kurzac

Moved to Post Conference for discussion. No motion made.

d) Constitutional Changes – Bader

To be put on overheads and used at the AGM

e) Orientation Manual & Policy Manual – Young

Charlie will start the project from scratch. Previous information has not been found.

f) Final Saskatoon Financial Report - Bader

The host branch will be told in the conference guidelines when the report is due. A fill in the blank form will be included in the package to put closure on the event. Number of delegates, exhibitor count, profit etc needed for information purposes. The event is a National Conference so we must receive information from the host branch. The Ottawa report is still outstanding. The last one received would be the Banff Conference. What exactly is to be provided? Are we looking at the financial statement or additional information. Subcommittee struck to come up with an action plan (Claudia-Chair, Rob, Victor & Rich). Tim has the guidelines but many things seem to be missing. The

document is a work in progress and will be updated. A written contract between the host branch and National must be in place.

Rich to re-distribute the final report to the NEC members.

g) Website Initiatives & Approval of Web Links – MacLean

Scott Maclean read out the report prepared by Mike Leblanc. Mike has been given in the past the right to link to any other sites. Mike is concerned and seeks direction from the NEC. A career page has been added to the site. This feature has been well received. The site has been improved to include awards etc. Position place has taken off. Ads are typically posted within a day of having been received. Mike has been paid his honorarium in advance to cover the annual expenses of running the web site. CCHREI (Canadian Council Human Resources Environment and Industry) link has been of question. The subcommittee comprised of branch presidents having Webster is to investigate all aspects needing clarification. Mike Leblanc is aware of this.

Those branches lacking web information asked to contact Mike for direction.

h) Liability Insurance – Kurzac

BC Branch has found through our existing contact a non-profit company, which we could use. Cost to cover all BOC and NEC 1,000,000 would be 500\$ annually. 2,000,000 would be 650\$. The application has been streamlined to one page. This would be a significant cost saving over what we were previously looking at. The BC branch cost last year alone was 1,000. Umbrella policy to include all branches so all could be included. One must be aware of the 1,000,000 ceiling (or whatever ceiling is selected). The BOC is very concerned and wants this done as a priority. The insurance must cover examiners etc. The catch was that only non-profit's not in debt are eligible. This is now possible.

Motion from Charlie Young, seconded by Tim Ness

That the BC Branch President be authorized to finalize within 30 days a contract not to exceed 650\$, plus applicable charges, to provide a 2,000,000 "umbrella" liability insurance policy which covers the National Executive Council (NEC), the Board of Certification (BOC), and any contractual employees not required to provide their own liability coverage, and all Branches of CIPHI. The cost for the Branches and National coverage is to be pro-rated based on a formula set out by the BC Branch President and reported back to the NEC.

Call to Question

All in favour

i) Continuing Education Partnerships – President

Opportunities to partner with the University of Victoria, BCIT etc. to deliver "at a distance" educational courses. Rob has checked into a few courses at UVIC and this could be of importance to the members. There would be no cost to CIPHI, we however would post ads for courses and would receive some sort of compensation back from the institution. We would approach the institutions where Environmental Health is offered first. An inventory shall be formulated. Rob to champion this venture.

5. Reports

a) President's Report – Bradbury

Moved by Charlie Young, seconded by Cal Morgan

Call to Question

All in favour

b) Executive Director's Report – Bradbury

Moved by Tim Ness, seconded by Claudia Kurzac
Call to Question
All in favour

c) Immediate Past President's Report – Young

Moved by Robert Bradbury, seconded by Michael Florian
Call to Question
All in favour

d) Branch President's – All Branches

1) Newfoundland / Labrador Report – Cal Morgan

Moved by Cal Morgan, seconded by Charlie Young
Discussion

Membership has increased to 12, from a pool of approximately 50-60 potential members. The branch will continue to encourage both existing and future members to get involved. Rob has discussed national's offer to cover the cost of establishing a web presence for the branch (first year of funding) as well as the return of the national portion of membership dues submitted. Changes in direction at a government level are very serious and of key concern to the membership. All involved are against the change.

Call to Question
All in favour

2) New Brunswick Report – Scott MacLean

Moved by Scott MacLean, seconded by Tim Ness
Discussion

Dramatic changes have also occurred (restructuring in Health and Wellness). Agriculture has moved some responsibility back to health. Changes seen in Nova Scotia have not occurred in NB. Dates for the 2002 Conference in Fredericton have been set (2002 July 29-31).

Call to Question
All in favour

3) Nova Scotia / Prince Edward Island Report – Michael Florian

Moved by Michael Florian, seconded by Victor Mah
Discussion

Public Health Inspection work in the Agriculture Ministry is strictly done by PHI's. Many changes have occurred and continue to occur. It appears, in the near future, all PHI's will be under one department in the near future. Recent people hired are all certified.

Call to Question
All in favour

4) Ontario Report – Mike Minor (presented by Suzanne Shaw)

Moved by Suzanne Shaw, seconded by Michael Florian
Discussion

Membership has risen dramatically, and is approaching historic levels. The NEC applauds the Ontario Executive for their hard work and courage in dealing with difficult issues.

Call to Question
All in favour

5) Manitoba Report – Tim Ness

Moved by Tim Ness, seconded by Victor Mah

Discussion
Conference set for 2001 June 10-14.
Call to Question
All in favour

6) Saskatchewan Report – Rich Bader
Moved by Rich Bader, seconded by Victor Mah
Discussion
Call to Question
All in favour

7) Alberta Report – Victor Mah
Moved by Victor Mah, seconded by Tim Ness
Discussion
2003 Conference will be in Edmonton. Dates have not as yet been set.
Call to Question
All in favour

8) British Columbia Report – Claudia Kurzac
Moved by Claudia Kurzac, seconded by Suzanne Shaw.
Discussion
75th Branch Anniversary. Pins have been distributed to the membership. A new watermark has been put on our letterhead. BC has set up a legal defense fund. Membership levels are nearing the 200 mark.
Call to Question
All in favour

e) Finance Committee Report – Kurzac

Moved by Claudia Kurzac, seconded by Suzanne Shaw.
Distributed for discussion
Call to Question
All in favour

f) Membership Committee Report – Ness

Moved by Tim Ness, seconded by Rich Bader
Discussion
Membership (general, corporate and affiliate) has turned around is on the increase.
Call to Question
All in favour

g) Constitution Committee Report – Bader

Verbal Report Moved by Rich Bader of proposed changes that have been sent out the membership, seconded by Michael Florian
Discussion
Call to Question
All in favour

h) Advocacy Committee Report – Young

Covered as part of the Immediate Past Presidents Report

i) Board of Certification Report – Chrisp

Moved by Scott MacLean, seconded by Rich Bader

Discussion

There will be an update to the package distributed at the schools, updated candidate package distributed and copies posted on the web site.

Call to Question

All in favour

j) NEC BOC Member Report – MacLean

Verbal report moved by Scott MacLean, seconded by Tim Ness

Confirmation to the board of Certification – Dr. Lorne Clearsky, Moved by Scott MacLean, seconded by Cal Morgan

Call to Question

All in favour

k) Awards Committee & Nominations Report – Richen / Mah

Verbal report moved by Victor Mah, seconded by Claudia Kurzac

Policies and Procedures distributed for all CIPHI awards.

Call to Question

All in favour

Discussion

Protocols:

Awards Announcement

Moved by Victor Mah, seconded by Claudia Kurzac

Call to Question

All in favour

Alex Cross Award

Amendment required – to be presented at the Awards Luncheon (and not at the Presidents Banquet)

Moved by Charlie Young, seconded by Claudia Kurzac

Call to Question

All in favour

Alexander Officer Award

Amendment required

Moved by Charlie Young, seconded by Scott MacLean

Call to Question

All in favour

Environmental Health Review Award

Amendment required

Moved by Charlie Young, seconded by Cal Morgan

Call to Question

All in favour

Action Item: Robert Bradbury to clean up the Awards Protocol's and copy Dan Richen, the Branch Presidents and Mike Leblanc.

Protocol for Recognition of Outstanding Contributions by Members of the National Executive Council Presidents Award

Amendment required

Moved by Tim Ness, seconded by Victor Mah
Call to Question
All in favour

Nominations for the Alexander Officer Award

- The nomination put forward by is Nova Scotia Agriculture and Marketing
Moved by Michael Florian, seconded by Claudia Kurzac
Call to Question
All in favour

Charlie Young has excused himself from the table at this time

Nominations for the Alex Cross Award

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Motion to table to allow time to photocopy documents

Call to Question

All in favour

Revisited after Item b) under new business

Ballots provided to Denis Semail for review

Life member nomination put forward by the NEC for AGM ratification, Mr. Bruce Stephen

Alex Cross nomination put forward by the NEC for AGM ratification, Mr. Charlie Young

Environmental Health Review Award nominations put forward by the NEC for AGM ratification

1) Mr. Charlie Young and Mr. Tim Roark for Septic systems maintenance pure and simple and
www.groundwater.protection, and

2) The Calgary Regional Health Authority Environmental Health Program.

Honorary Member, Dr. Courtland MacKenzie

Moved by Claudia Kurzac, seconded by Suzanne Shaw

Call to Question

All in favour

Motion to destroy the ballots - Richard Bader, seconded by Victor Mah

Call to Question

All in favour

l) Conference Guidelines Report – President

Discussion. Protocol's to be established which would invite retired/life members/branch & national presidents to the awards luncheon or Presidents Banquet residing in the host province.

m) Website Report – MacLean for Mike Leblanc

Moved by Scott MacLean, seconded by Suzanne Shaw

Call to Question

All in favour

n) Environmental Health Review Report – N. Losito

o) Historians Report – Roark

p) Environmental Health Foundation of Canada – Seeger

n) o) p) To be tabled until 2000-Apr-09

Moved by Victor Mah, seconded by Richard Bader

Call to Question

All in favour

6. New Business

a) In Memoriam

Joseph McEachern (NB)
Sean Ryan (Ontario)
Eric Webb (Ontario)
Kuldip Singh (Manitoba)
Carmen Caswell (SK)
Dave Nelson (BC)
Dr. Jim Taylor (BC)
Ellis Ford (BC)

b) Approval of AGM Agenda – President

Rich Bader and Michael Florian to review proxy votes to ensure proxy's are submitted by CIPHI members in good standing.

Sargeant at Arms: Lynne Magee

Appointment of Parliamentarian: Klaus Seeger's name has been put forward

Scrutinizers: Denis Semail, Shendra Brisdon and Randy Ash

CFIS – continued requests to participate seem to have fallen on deaf ears.

Move to accept amended agenda by Richard Bader, seconded by Scott MacLean

Call to Question

All in favour

Motion to adjourn until 2000-Apr-09 at 08:30 Robert Bradbury, seconded by Richard Bader

Call to Question

All in favour

c) Tanzania Appeal - President / Kurzac

Cheque for 1,0000 has been sent to the organizing body.

Update from the organizers will be requested.

d) Newfoundland & Labrador Branch Initiative – President/Morgan

Website costs for the first year will be picked up by national and national's portion of the member's dues has been returned to the branch president. The branch has someone in mind who will consult Mike Leblanc in the immediate future.

e) Sewage Video / Bader

Motion to table this until later made by Charlie Young, seconded by Victor Mah

Call to Question

All in favour

f) IFEH Update – President

We are now fully paid up members. Three members of CIPHI would be eligible to attend the upcoming conference. These members include the executive director, the current and past presidents. A complimentary registration package has been received. Charlie Young, immediate past president is considering attending.

Motion to provide additional funds to allow Charlie Young to attend in the order of 500\$ made by Claudia Kurzac, seconded by Richard Bader

Call to Question

All in favour

Hosting a conference is being discussed. 2008 would be the next opportunity. Numbers of delegates can exceed 300. We will be looking at this as a conjoint conference. Cost sharing etc. is unknown at this point. Their web site address for this year's event in Oslo can be found at <http://www.fmh.no> or <http://www.plus-convention.no>

A generic curriculum is being discussed which would enable PHI/EHO's to participate actively in exchange opportunities worldwide.

g) EHFC and Health Canada Business Opportunity – President

Motion made to table this item at present made by Charlie Young, seconded by Cal Morgan

Call to Question

All in favour

h) Sharing of Meeting Expenses – Kurzac

Rooms will be shared for all meetings with the following exceptions:

- 1) Female members of the NEC will not be expected to room with male members
- 2) If an odd number of member's are present, the National President will exercise first option to have a private room
- 3) At national conferences the National President will enjoy a presidential suite. This suite will be provided by the conference organizers, equipped with amenities needed to entertain sponsors, and be at no cost to the NEC. The room shall double as meeting space for business purposes.

Cost sharing will be as follows:

The branch will be responsible for 50%, national for 50%

If a branch president wishes to have a private room, national will cover 25% of the total room cost; the branch will be billed 75%. It is up to the branch to sort out the breakdown thereafter.

Action Item - Claudia Kurzac

To package the cost sharing into a workable package for distribution and comment by the NEC

i) AGM Appointments – President

Klaus Seeger – Parliamentarian

Lynne Magee – Sargeant at Arms

Denis Semail, Shendra Brisdon, Randy Ash – Scrutinizers

Charlie Young to move both reports from the National President

Election of Officers – only one position to be addressed.

Richard Bader will have the chair for the Resolutions Committee

Victor Mah will have the minutes for the Nominations Committee

Resolution regarding the rainy day fund to be discussed with the members who brought it up prior to the upcoming AGM

Motion to revisit the AGM agenda

Made by Tim Ness, seconded by Richard Bader

Call to Question

All in favour

Motion to accept the AGM agenda as amended

Charlie Young, seconded by Suzanne Shaw

Call to Question

All in favour

NEHA Update – President

Discussions between NEHA and CIPHI are continuing. Robert Bradbury and Nelson Fabian will have further discussions after the Conference. Sabbatical funding has been discussed. Two exchanges were initially proposed. One in the Americas, and one Internationally (NSF and UL). At present the NEHA America's exchange is to occur first as we lack the knowledge. The international exchange needs to wait.

NSF and UL partnerships have not as yet been finalized

Reciprocal membership is now 60\$ US and not 40\$. This should be prominently shown in the Environmental Health Review and Website.

An invitation has been extended for our President to attend NEHA's Board of Directors meeting in Denver. At this meeting we will have the opportunity to speak. This invitation has not been offered all that often in the past. The international voting right retraction did cause NEHA significant grief.

Conference invitations to the NEHA president have been extended in the past. Perhaps we should extend this invitation to the Executive Director too (Nelson Fabian). Both organizations can learn from each other. NEHA has turned itself around but not to the same extent as we have at this point.

Corporate membership links could be explored.

Item to be revisited in the post-conference meeting.

NSF Committee Appointments – Young

Robert Bradbury sits on the Council of Public Health Consultants with NSF.

At one time CIPHI had 5 members sitting on joint committees at NSF.

A requirement to report back to this table exists yet nothing has been received back since 1994. Members included Nelson Fok, Dean Sargeant, Shaun Mitton, Neil Williams, Roy Hickman and Robert Bradbury. Peter Paris has taken Dean Sargeant's place (out of Winnipeg) is there but not as a CIPHI member. All costs relative to participation are picked up by NSF.

Action Item:

Robert Bradbury to approach NSF to determine the status of CIPHI membership on their committees, and report back to this table.

5) Reports

Environmental Health Foundation of Canada Report - Seeger

Report submitted, moved by Charlie Young, seconded by Victor Mah

Call to Question

All in favour

1) CFIS- Young

CIPHI's repeated attempts to champion the training and databank maintenance have gone nowhere. At least three letters have been sent to the CFISIG. Supportive members on the board have recommended that we send Rob as CIPHI's representative in order to get a response.

Motion from Tim Ness, seconded by Scott MacLean

To send our National President to appear before the CFIS implementation group to convey our desire to create and maintain a data bank for certified food handlers and to assist in the selection and approval of an appropriate training course.

Call to question

All in favour (unanimous)

p) UL Update – President

Mixed messages have been received from George Kupffer. A shared sabbatical exchange program NSF-UL by NEHA has not been well received. A number of issues are in an unresolved state at present. Robert to discuss CIPHI's concerns with UL with Charlie Young's assistance.

q) BOC Proposed Changes – Chrisp / BOC

Item previously discussed.

r) Groundwater Video – Roark /Young

Item previously discussed.

s) IFEH World Congress Bid – President

Nick Losito has proposed hosting the 2008 World conference. Charlie is comfortable presenting our offer to IFEH. Based on what we have gained as a result of this conference, we are confident Vancouver can once again chair a conjoint conference.

Motion from Claudia Kurzac, seconded by Scott MacLean

To send CIPHI's request to host the 2008 IFEH conference with Charlie Young to the IFEH conference this year in Oslo, Norway.

Call to Question

All in favour (unanimous)

7. Correspondence

a) IFEH Message – Passed from Charlie Young to Robert Bradbury

b) Sent / Received – Available to the NEC members upon request

Motion to Adjourn

Motion to Reconvene

Made by Claudia, seconded by Tim ness

Call to Question

All in favour

Honorariums

Tim Roark – Historian

Motion from Charlie, seconded by Claudia

To provide an honorarium equal to that paid to Mike Leblanc for Web site Services

Call to Question

All in favour

Robert Bradbury – Executive Director

Motion from Richard Bader, seconded by Cal Morgan

To provide a monthly honorarium of 1,000\$ along with a ticket for the presidents banquet and a bottle of Champagne to Robert Bradbury along with a letter to thank him for his service during a very difficult time.

Call to Question

All in favour

5) Reports

o) Historians Report – Tim Roark

Motion from Tim Ness, seconded by Victor Mah to retable the report

Call to Question

All in favour

Motion from Victor Mah, seconded by Scott MacLean to accept the report

Call to Question

All in favour

Klaus Seeger – All publications are to have an ISBN number. An agency in Ontario does keep copies of these for record purposed. We have noted the agency in Ottawa has 23 more copies of the reviews than does our historian

Agenda Additions

Sabbatical Exchange

NEHA is committed to make this happen. Rob will be meeting with the two potential sponsors this week.

Continuing Education – Young

Previously addressed.

IFEH Attendance

Previously addressed

Conference Reports

Vancouver – Nick Losito

To date

340 full registrations

60 daily registrations

70 speakers (conference and pre-conference seminars)

600-room night commitment – over 80% uptake achieved so meeting rooms for the conference have not been provided at no cost.

Subsidy of 23\$ per room night has attracted the necessary numbers to satisfy this commitment.

35 exhibitor booths have been secured.

80 attendees at indoor air quality seminar

35 attendees at injury control

30-40 food safety workshop

Conference report moved by Charlie Young, seconded by Claudia Kurzac

Call to Question

All in favour

Winnipeg – Tim Ness

Booth to be set up in Vancouver, Pamphlets available for distribution

Looking for 30 exhibitors, Speakers are still being sought

The pamphlet will be distributed in the Environmental Health Review.

Tim Ness, moved receipt of his verbal report, seconded by Scott MacLean

Call to Question

All in favour

Fredericton, New Brunswick 2002 – Scott MacLean

Dates have been set for 2002 July 29-31 two hotels have been shortlist

Moved by Scott MacLean, seconded by Richard Bader
Call to Question
All in Favour

Edmonton, Alberta 2003 – Mah

Victor Mah moved receipt of his verbal report, seconded by Tim Ness
Call to Question
All in favour

Motion from the floor to purchase a Canadian Hotel gift certificate for 100\$ for donation to the silent auction

Moved by Charlie Young, seconded by Victor Mah
Call to Question
All in favour

Proxies to be submitted to Richard Bader and Michael Florian, at the registration desk, by 13:00 2000-Apr-10 for validation. Proxies brought to the AGM will be validated at the time of submission.

Executive Directorship duties discussed, Robert is prepared to continue these duties but with some proviso's. Submission to be discussed at the Post Conference Meeting.

Past Presidents Committee discussed. Many are still out there. This resource has not been tapped into successfully in the past.

Post Conference Meeting is scheduled for Wednesday afternoon just after the Awards Luncheon, location to be announced.

Motion to Adjourn
Moved by Tim Ness, seconded by Michael Florian
Call to Question
All in favour