Agenda
Call to Order
Appointment of Officials
Motion to appoint John Orr as Sergeant at Arms. Moved by C Young, second R Hartnet. Carried
Motion To appoint S MacLean, V Mah, R Bader as Scrutineers. Moved D Semail, second M Tonary. Carried
Roll Call R Bradbury-BC Branch, V Mah-AB Branch, R Bader-SK Branch, T Ness-MB Branch, S MacLean-NB Branch, A Ross-NS/PEI Branch, P Murray-NFLD, Mike Reid-President, C Young-Immediate Past President.
In Memorium A minute of silence held in honor of the following members who have passed away. Ebineezer Officer-Life and Founding Member, L.E. Stewart-Life Member, Samual Dyminiaw-Life Member, John Bell, Nicholas Basarsky.

Approval of Agenda
Motion to approve agenda as circulated. Moved T Roark, second R Bradbury. Carried

Approval of 63rd AGM minutes
Motion to approve the minutes as circulated. Moved T Ness, second P Rogers. Carried

Business Arising
None. Question asked regarding the outstanding accounts from the 1996 joint conference. All accounts have been settled.

President Report
Motion To accept report as distributed. Moved by C Young, second M Tonary. Carried

Past President Report
Executive Director Report
Motion To accept report as distributed. Moved by S MacLean, second R Bradbury. Carried
Question on the low number of corporate and affiliate members. Answer, Branches have not been soliciting membership.

Vice Presidents Reports
NFLD Report
Motion To accept report as distributed. Moved by P Murray, second D Semail. Carried
Discussion held on the Branch survey of the NFLD members.

NS/PEI Report
Motion

To accept report as distributed. Moved by A Ross, second R Bradbury. Carried
Discussion held on the reclassification of Public Health Inspectors and job duties.

NB Report Motion

To accept report as distributed. Moved by S MacLean, second R Bader. Carried

ON Report Motion

To accept report as distributed. Moved by S MacLean, second P Paris. Carried

SK Report Motion

To accept report as distributed. Moved by R Bader, second A Ross. Carried
Discussion held on Salary adjustments in Saskatchewan.

AB Report motion

To accept report as distributed. Moved by V Mah, second C Young. Carried.

BC Report Motion

To accept report as distributed. Moved by R Bradbury, second P Murray. Carried

Board of Certification Report motion

To accept report as distributed. Moved by A Ross, second T Ness. Carried
Regrets forwarded by B Chrisp for being unable to attend.
Discussion held on the timelines for the completion of the strategic planning process. The plan will be completed this fall with the implementation being started after a communication plan has been formalized. Question held on the UCCB practicum. Answer, the practicum have been reviewed and credit were given for the equivalent field training.

Environmental Health Review Report

Verbal report given by D Losito. Thanks forwarded to the major advertisers NSF International, Underwriters Laboratories Inc., PCO, and all the contributors. A best practices corner and internet website are the newest additions

Committee Reports Awards

Nominations read for Honorary Member (J Roy Hickman) and Life Member (William O’Donnell Jr.)

Motion
to appoint J Roy Hickman as an honorary member of the Canadian Institute of Public Health Inspectors as nominated.
Moved by C Young, second D Losito. Carried

Motion

To appoint William (Bill) O’Donnell Jr. as a Life Member as nominated. Moved by Toni Dettore, second Judy DeGrosbois. Carried.

British Columbia Institute

Has not met this year
Motion

Concordia University College UCCB Environmental Health Foundation

Motion

To accept report as distributed. Moved by Peter Kastouris, second John Orr. Carried

Has not met this year

Has not met this year

Finance

Motion

To accept report as distributed. Moved by K Seeger, second P Rogers. Carried

K Seeger spoke to the report.

Membership

Motion

To accept report as distributed. Moved by T Ness, second V Mah. Carried.

Question on where money will come from for a float when the budget has no surplus. Answer, Expenditures have been over estimated with revenues being under estimated.

NSF International Committees

Public Policy

Motion

To accept report as distributed. Moved by M Tonary, second T Roark. Carried.

No reports. Wastewater has only met once and is in the process of completing the related standard.

Conference Committee

1998 Ottawa

More delegates than expected have registered. Numbers are around 130 delegates.

1999 Saskatoon

Last Conference in Saskatchewan was in 1985. Looking forward to hosting next year in May 10-12. An affordable conference with an excellent agenda is planned.

2000 Vancouver

Hotel Vancouver is the site. The date is April 8-12.

2001 Winnipeg

Currently drawing on past experience. Planning has started. Dates not set.

Historians Report

Motion

To accept report as distributed. Moved by T Roark, second C Young. Carried.

Canadian Food Inspection System

Letter included as information. C Young provided verbal report on committee activities. Comments on the most recent draft code have been submitted on the Institutes behalf. A Meeting is being held on the 25th of August in Ottawa which will be attended.

Motion

To accept report as verbalized. Moved C Young, Second T
Resolutions Committee

Ness. Carried.

Two resolutions received. One regarding Bill C-14 being a resolution on Drinking Water Materials. And a second resolution being a food safety resolution on uniform food safety temperatures. The committee is recommending concurrence of both.

Motion

To accept resolution #1 on Bill C-14 supporting Bill C-14 and instructing the incoming executive to inform the Members of Parliament of the support. Moved by C Young, second T Roark. Carried

Motion

To accept resolution #2 on the setting of uniform internal cooking temperatures where not set out in the food code. Moved by K Seeger, second T Roark.

Discussion held on the potential cost of consulting various bodies in setting the standards.

Motion Carried.

Constitution & Bylaws

Amendment #1

Bylaw #4 Sections 2, 3, & 11. Fraternal International and Affiliate membership

Motion

To adopt the proposed amendment as distributed. Moved A Ross, second D Semail.

Discussion held on removing the voting rights of Fraternal and international members.

Motion

To amend the motion to include the removal of “individuals” from section 15(c) and Delete the words “Section B” from Section 11. Moved by T Roark, second P Rogers. Rational without changing the above it puts the resolution in conflict with other sections. Amendment Carried.

Motion as amended Carried.

Amendment #2

Bylaw #4 Sections 15 & 4. Dues and Dues Return

Motion

To adopt the proposed amendment as distributed. Moved A Ross, second P Rogers. Clarifies dues and dues returns.

Motion

To amend by deleting “student” in the 3rd paragraph of section 4. Rational someone who obtains the CPHI(C) is not a student member. A Ross P Rogers. Carried. Motion as amended Carried.

Amendment #3

Bylaw #4 Sections 19 and 30 regarding Election of Officers

To adopt the proposed amendment as distributed. Moved by A Ross, Second T Ness.

The change expands the dates for the election to be held at the AGM but does not specify a required date for the AGM.

Motion

To amend the motion to “the” National Annual General Meeting from “a” National Annual General Meeting. Moved Bob Bell, second T Roark, Carried

Motion as Amended Carried.
Amendment #4
Bylaw 4 Section 20. Members eligible to run for National President

Motion
To adopt the proposed amendment as distributed. Moved A Ross, second V Mah. Carried.
Allows any member in good standing to run for national president.

Amendment #5
Bylaw #4 Section 15 Due and Dues Return, Section 18 Proxies

Motion
To adopt the proposed amendment as distributed. Moved A Ross, second P Rogers. Carried.
Clarified the retired and student dues, and clarifies proxies.

Amendment #6
Bylaw #4 Section 7, Retired Membership

Motion
To adopt the proposed amendment as distributed. Moved R Hartnet, second Mr. Fortin.
Rational provided by R Hartnet. Great concern voiced over the rights and privileges of retired members.

Motion Defeated

Amendment #7
Bylaw #4 Section 17 (right to vote and hold office)

Motion
To adopt the proposed amendment as distributed. Moved R Hartnet, second Bob Bell.
Rational provided by R Hartnet. Proposal allows members to pay at the meeting and be able to vote at the meeting.
Discussion held on stacking meetings, increased costs, designation of agents for the Executive Director with no mechanism stated in the proposed change.

Motion Defeated

Amendment #7
Bylaw 7 Section 3 Sitting Members

Motion
To adopt the proposed amendment as distributed. Moved D Semal, second R Bradbury.
Provides a term of office to the Board of Certification sitting members and Chair.
Concern noted over the wording “may be appointed of a three year term.”. The intent of the motion was that the appointments shall be three year terms as present.

Motion
To amend the word “may” to “shall”. Moved T Roark, second D Losito. Carried.
Discussion held on the continuity of the Board of Certification and the need for long term planning and consistency.

Motion as amended, Defeated. 118 for (74.6%) 40 against (25.4%).

Board of Certification Appointment
Mr. Alex McKenzie has been appointed as a sitting member replacing Mr. John Pelton who has stepped down from the Board.

Appointment of Accountants

Motion
To appoint MacCallum Krushelniki, and Spyker as the

Election of President

Mr. Tim Ness and Mr. Rob Bradbury have been duly nominated. Nominees asked to leave the room for the vote by ballot. Mr. Robert Bradbury declared the President.

Motion

To destroy the Ballots. Moved by P Paris, second V Mah. Carried

Motion

To destroy the proxies. Moved by C Young, second T Ness. Carried.

Motion

To Adjourn. Moved by D Semail. Carried