

## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-D
<i>Subject:</i>	Honourary Member Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors (CIPHI) bestows honorary membership upon individuals of provincial, national or international influence who have furthered the field or profession of environmental public health. The Honourary Member Award is conferred by the National Executive Committee (NEC) on those who demonstrate superior achievement in their chosen field and who demonstrate a special commitment to the ideals and concerns of environmental public health. Recipients are individuals in Canada who are not eligible for Regular, Retired or Life membership, but have demonstrated superior achievements that have contributed to the advancement of environmental public health and health care at the provincial or national levels.

#### *Eligibility and Criteria*

To be eligible for consideration, the nomination must demonstrate:

- Demonstrated a commitment to the ideals and purposes of the CIPHI;
- Made a provincial or national impact with their work;
- Demonstrated superior achievement and leadership in their field of work; and/or
- Made contributions of long-term significance to environmental public health.

Received nominations will be reviewed for:

- **Completeness.** All criteria must be supported by evidence.
- **Diversity.** Documentation must come from a variety of sources (i.e., letters of support, awards of other achievement, published articles that highlight the nominee's work, etc.).
- **Objectivity.** The evidence must reflect a variety of perspectives and persons who know the nominee's work.
- **Contributions to environmental public health and health care.** The applicability of the nominee's contributions to environmental public health and health care must be evident in the materials.

#### *Other Requirements*

- Nominations for the Honourary Member Award must be made and seconded by members-in-good-standing of CIPHI.
- Nominations must include a narrative of no more than 500 words detailing the performance of the nominee, and a copy or bibliographic list of the work for which the nominee is to be considered.

*Operational Specifics*

- The Honourary Member Award will typically be presented to only one (1) individual per year. However it is understood that there may be just cause to recognize more than one person, in which case the awarding of additional Honourary Member Awards will be at the discretion of the NEC.
- Upon choosing of a nominee by the NEC, the nomination will be presented to the general membership during the Annual General Meeting for ratification. A simple majority vote (50% plus 1) of the membership in attendance is required for a nominee to be successful.
- Upon ratification at the Annual General Meeting the National Office (or designate) will prepare a suitably engraved plaque for presentation to the individual.
- The Honourary Member Award will be presented at the Annual Awards Luncheon.
- Following the Annual Awards Luncheon, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____ (original signed) _____ June 16, 2007	Robert Bradbury, Immediate Past President _____ (original signed) _____ June 16, 2007
Jasmina Egeler, BC Branch President _____ (original signed) _____ June 16, 2007	Phi Phan, AB Branch President _____ (original signed) _____ June 16, 2007
Ken Cross, SK Branch President _____ (original signed) _____ June 16, 2007	Rick Sokolowski, MB Branch President _____ (original signed) _____ June 16, 2007
Adam Grant, ON Branch President _____ (original signed) _____ June 16, 2007	Josée Theriault, NB Branch Vice-President for Gary O'Toole, NB Branch President _____ (original signed) _____ June 16, 2007
Doreen MacIntosh, NS/PEI Branch President _____ (original signed) _____ June 16, 2007	Darryl Johnson, NL Branch President _____ (original signed) _____ June 16, 2007

*Document and Change History*

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