

## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1
<i>Subject:</i>	National Awards
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors (CIPHI) believes in recognizing those individuals or organizations who contribute time, effort and expertise towards the betterment of CIPHI, the field of environmental public health and public health in general.

#### *Specific Operations*

- The National Awards Committee ('the Committee') will develop policies and procedures for all National Awards. All policies shall be approved by the National Executive Council (the 'NEC').
- The Committee will review the procedures and policies of each National Award on a regular basis to ensure that each policy is reviewed for ongoing relevancy and necessity, with the option that the policy may be re-passed in its present or an amended form following such a review.
- The Chair of the Committee will present all nominations received by the National Office annually to the NEC at a pre-conference meeting convened preceding the Annual General Meeting.
- A simple majority vote of the NEC is required for a nominee to be successful.
- The name of all award recipients will be included in the minutes of the pre-conference NEC meeting, but if it not appropriate to do so, then the names must be included in the minutes of the Annual General Meeting or post-conference NEC meeting for each year.
- The National Office (or a designate) will prepare a suitable award for presentation to the successful nominee(s). All reasonable expenses associated with such preparation will be the responsibility of the Canadian Institute of Public Health Inspectors. See Attachment #1 for approved award designs. The approved phrasing for each awards are as follows:

#### **ALEX CROSS AWARD**

For displaying the highest standard of professional practice.

#### **ALEXANDER OFFICER AWARD**

For outstanding and meritorious achievements in the field of public health by an organization or agency.

#### **ENVIRONMENTAL HEALTH REVIEW AWARD**

For excellence in presenting environmental public health issues to the public.

**HONOURARY MEMBER AWARD**

For outstanding support, contribution and service to the Canadian Institute of Public Health Inspectors and the profession by an individual who is not the holder of the CPHI(C).

**LIFE MEMBER AWARD**

In recognition of your outstanding service to the Canadian Institute of Public Health Inspectors, the profession and your community.

**PRESIDENT'S AWARD**

For outstanding service to the Canadian Institute of Public Health Inspectors while in office.

- The National Office (or designate) will prepare a suitable engraved plate measuring (3" width by 1" tall) to personalize each award in the following format:

Year of Presentation (e.g. 2007)  
Name of Recipient

- The date inscribed on an award shall be the **year** in which the award was issued.
- Presentation of awards to the successful nominee(s) will be made during the Awards Luncheon and President's Banquet (as applicable to the award) at the Annual Education Conference by the Chair of the Committee except where expressly noted in a specific award policy.
- If the recipient is unable to attend the Awards Luncheon and/or President's Banquet, a suitable alternative method and time of presentation will be arranged by the Awards Committee. Further, the National President will send the award recipient(s) a congratulatory letter via the most expeditious method available in these circumstances.
- The National Office will retain a copy of all documentation received in support of each nomination of an award and shall forward copies to the CIPHI Historian within 60 days of the conclusion of the Annual Education Conference at which the awards were initially presented.
- All reasonable expenses incurred by the committee in the performance of its duties are the responsibility of CIPHI.

*Accountability*

- The Committee will be responsible for making day to day operational decisions within the framework of its mandate.
- The Committee, through the Chair, will be advised of regularly scheduled Executive Council meetings and will provide a written report of its activities as required.
- The Chair of the Awards Committee shall provide a written report of its activities, when necessary.
- All documentation required to conduct the Committee's business shall be properly dated and signed. Copies of all documentation shall be forwarded to the National Office on a regular basis.

**POLICY**

*Attachments*

National Operational Policy #1-A – Alex Cross Award  
 National Operational Policy #1-B – Alexander Officer Award  
 National Operational Policy #1-C – Environmental Health Review Award  
 National Operational Policy #1-D – Honourary Member Award  
 National Operational Policy #1-E – Life Member Award  
 National Operational Policy #1-F – President’s Award  
 1 – Approved award designs  
 2 – Example Award Notice  
 3 – Example Award Nomination Form

*Approving Officers*

Claudia Kurzac, National President _____ (original signed) _____ June 16, 2007	Robert Bradbury, Immediate Past President _____ (original signed) _____ June 16, 2007
Jasmina Egeler, BC Branch President _____ (original signed) _____ June 16, 2007	Phi Phan, AB Branch President _____ (original signed) _____ June 16, 2007
Ken Cross, SK Branch President _____ (original signed) _____ June 16, 2007	Rick Sokolowski, MB Branch President _____ (original signed) _____ June 16, 2007
Adam Grant, ON Branch President _____ (original signed) _____ June 16, 2007	Josée Theriault, NB Branch Vice-President for Gary O’Toole, NB Branch President _____ (original signed) _____ June 16, 2007
Doreen MacIntosh, NS/PEI Branch President _____ (original signed) _____ June 16, 2007	Darryl Johnson, NL Branch President _____ (original signed) _____ June 16, 2007

*Document and Change History*

Initial Draft – March 2007  
 Approved – June 16, 2007 by National Executive Council at 73<sup>rd</sup> Annual Education Conference (Kelowna)

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## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-A
<i>Subject:</i>	Alex Cross Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

Although many members of the Canadian Institute of Public Health Inspectors (CIPHI) participate in association activities, it is recognized that certain members make a significant contribution to the organization. Consequently, CIPHI is of the opinion that these special efforts deserve recognition and will acknowledge the individual deemed to have made such a contribution with special distinction, specifically the Alex Cross Award. A suitably engraved plaque will be presented to the member who, in the opinion of the National Executive Council (NEC), has displayed the highest standards of professional practice during the previous year.

#### *Eligibility and Criteria*

To be eligible for consideration, the nominee **must** be a Member-in-Good-Standing of CIPHI and their nomination must demonstrate:

- A significant contribution to the advancement of CIPHI, the field of environmental public health and/or their community; and/or
- Promotion of the professional standards of the Canadian Institute of Public Health Inspectors; and/or
- Exemplary leadership in dealing with a critical issue affecting environmental public health or public.

#### *Other Requirements*

- Nominations for the Alex Cross Award must be made and seconded by members-in-good-standing of CIPHI.
- Nominations must include a narrative of no more than 500 words detailing the contributions the nominee has made to CIPHI, the field of environmental public health, and/or their community.

*Operational Specifics*

- The Alex Cross Award will typically be presented to only one (1) individual per year. However it is understood that there may be just cause to recognize two or more individuals, in which case the awarding of more than one Alex Cross Award will be at the discretion of the NEC.
- The Alex Cross Award(s) will be presented at the Annual Awards Luncheon.
- Following the Annual Awards Luncheon, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____(original signed)_____ <u>June 16, 2007</u>	Robert Bradbury, Immediate Past President _____(original signed)_____ <u>June 16, 2007</u>
Jasmina Egeler, BC Branch President _____(original signed)_____ <u>June 16, 2007</u>	Phi Phan, AB Branch President _____(original signed)_____ <u>June 16, 2007</u>
Ken Cross, SK Branch President _____(original signed)_____ <u>June 16, 2007</u>	Rick Sokolowski, MB Branch President _____(original signed)_____ <u>June 16, 2007</u>
Adam Grant, ON Branch President _____(original signed)_____ <u>June 16, 2007</u>	Josée Theriault, NB Branch Vice-President for Gary O'Toole, NB Branch President _____(original signed)_____ <u>June 16, 2007</u>
Doreen MacIntosh, NS/PEI Branch President _____(original signed)_____ <u>June 16, 2007</u>	Darryl Johnson, NL Branch President _____(original signed)_____ <u>June 16, 2007</u>

*Document and Change History*

Initial Draft – March 2007  
Approved – June 16, 2007 by National Executive Council at 73<sup>rd</sup> Annual Education Conference (Kelowna)

## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-B
<i>Subject:</i>	Alexander Officer Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

In order to recognize outstanding and meritorious achievements by an organization or health agencies in the area of public health or environmental health, the Canadian Institute of Public Health Inspectors chooses to acknowledge those agencies with the Alexander Officer Award. Therefore, a suitably engraved plaque will be presented to those agencies that, in the opinion of the National Executive Council, demonstrate outstanding service and commitment to the public health or environmental health in Canada.

#### *Eligibility and Criteria*

To be eligible for consideration, the nomination must demonstrate:

- Achievement of meritorious and outstanding performance for either a specific project or over a prescribed period of time;
- Innovation and excellence in program development and/or management;
- Leadership and development of community participation in environmental health programs; and/or
- Leadership and innovation in planning, prioritization and management of environmental health concerns using risk management evaluations, such as prioritization of program activities with limited manpower and resources.

#### *Other Requirements*

- Nominations for the Alexander Officer Award must be made and seconded by members-in-good-standing of CIPHI.
- Nominations must include a narrative of no more than 500 words detailing the activities that merit recognition.

*Operational Specifics*

- The Alexander Officer Award will typically be presented to only one (1) organization per year. However it is understood that there may be just cause to recognize more than one organization, in which case the awarding of additional Alexander Officer Awards will be at the discretion of the NEC.
- The Alexander Officer Award(s) will be presented at the Annual Awards Luncheon.
- Following the Annual Awards Luncheon, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____ (original signed) _____ June 16, 2007	Robert Bradbury, Immediate Past President _____ (original signed) _____ June 16, 2007
Jasmina Egeler, BC Branch President _____ (original signed) _____ June 16, 2007	Phi Phan, AB Branch President _____ (original signed) _____ June 16, 2007
Ken Cross, SK Branch President _____ (original signed) _____ June 16, 2007	Rick Sokolowski, MB Branch President _____ (original signed) _____ June 16, 2007
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*Document and Change History*

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## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-C
<i>Subject:</i>	Environmental Health Review Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors believes that individuals or organizations that effectively communicate an issue or issues of health significance deserve special recognition. Communications with the public is an essential mechanism for having public health or environmental health issues identified and addressed. Therefore, a suitably engraved plaque will be presented to the individual or agency who, in the opinion of the National Executive Council, effectively utilizes communication to address a public health or environmental health issue.

#### *Eligibility and Criteria*

To be eligible for consideration, the nomination must demonstrate:

- Leadership in effective utilization of communication to bring an issue of environmental health or public health significance to public attention and consideration;
- Publishing works dealing with an issue of environmental health or public health significance; and/or
- Innovative use of communication tools to enhance the association or the field of environmental health.

#### *Other Requirements*

- Nominations for the Environmental Health Review Award must be made and seconded by members-in-good-standing of CIPHI.
- Nominations must include a narrative of no more than 500 words detailing the performance of the nominee, and a copy or bibliographic list of the work for which the nominee is to be considered.

*Operational Specifics*

- The Environmental Health Review Award will typically be presented to only one (1) individual and/or organization per year. However it is understood that there may be just cause to recognize more than one person or organization, in which case the awarding of additional Environmental Health Review Awards will be at the discretion of the NEC.
- The Environmental Health Review Award will be presented at the Annual Awards Luncheon by the Editor of the *Environmental Health Review* or his designate. Should the editor (or designate) not be available for presentation at the Annual Awards Luncheon, then the Chair of the National Awards Committee will present the award as per National Operational Policy #1 (Re: National Awards).
- Following the Annual Awards Luncheon, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____ <i>(original signed)</i> June 16, 2007	Robert Bradbury, Immediate Past President _____ <i>(original signed)</i> June 16, 2007
Jasmina Egeler, BC Branch President _____ <i>(original signed)</i> June 16, 2007	Phi Phan, AB Branch President _____ <i>(original signed)</i> June 16, 2007
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Doreen MacIntosh, NS/PEI Branch President _____ <i>(original signed)</i> June 16, 2007	Darryl Johnson, NL Branch President _____ <i>(original signed)</i> June 16, 2007

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## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-D
<i>Subject:</i>	Honourary Member Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors (CIPHI) bestows honorary membership upon individuals of provincial, national or international influence who have furthered the field or profession of environmental public health. The Honourary Member Award is conferred by the National Executive Committee (NEC) on those who demonstrate superior achievement in their chosen field and who demonstrate a special commitment to the ideals and concerns of environmental public health. Recipients are individuals in Canada who are not eligible for Regular, Retired or Life membership, but have demonstrated superior achievements that have contributed to the advancement of environmental public health and health care at the provincial or national levels.

#### *Eligibility and Criteria*

To be eligible for consideration, the nomination must demonstrate:

- Demonstrated a commitment to the ideals and purposes of the CIPHI;
- Made a provincial or national impact with their work;
- Demonstrated superior achievement and leadership in their field of work; and/or
- Made contributions of long-term significance to environmental public health.

Received nominations will be reviewed for:

- **Completeness.** All criteria must be supported by evidence.
- **Diversity.** Documentation must come from a variety of sources (i.e., letters of support, awards of other achievement, published articles that highlight the nominee's work, etc.).
- **Objectivity.** The evidence must reflect a variety of perspectives and persons who know the nominee's work.
- **Contributions to environmental public health and health care.** The applicability of the nominee's contributions to environmental public health and health care must be evident in the materials.

#### *Other Requirements*

- Nominations for the Honourary Member Award must be made and seconded by members-in-good-standing of CIPHI.
- Nominations must include a narrative of no more than 500 words detailing the performance of the nominee, and a copy or bibliographic list of the work for which the nominee is to be considered.

*Operational Specifics*

- The Honourary Member Award will typically be presented to only one (1) individual per year. However it is understood that there may be just cause to recognize more than one person, in which case the awarding of additional Honourary Member Awards will be at the discretion of the NEC.
- Upon choosing of a nominee by the NEC, the nomination will be presented to the general membership during the Annual General Meeting for ratification. A simple majority vote (50% plus 1) of the membership in attendance is required for a nominee to be successful.
- Upon ratification at the Annual General Meeting the National Office (or designate) will prepare a suitably engraved plaque for presentation to the individual.
- The Honourary Member Award will be presented at the Annual Awards Luncheon.
- Following the Annual Awards Luncheon, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____ (original signed) _____ June 16, 2007	Robert Bradbury, Immediate Past President _____ (original signed) _____ June 16, 2007
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Doreen MacIntosh, NS/PEI Branch President _____ (original signed) _____ June 16, 2007	Darryl Johnson, NL Branch President _____ (original signed) _____ June 16, 2007

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Initial Draft – March 2007  
Approved – June 16, 2007 by National Executive Council at 73<sup>rd</sup> Annual Education Conference (Kelowna)

## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-E
<i>Subject:</i>	Life Member Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	January 03, 2008

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors (CIPHI) believes that individuals who make an outstanding contribution to the Institute, to the profession and/or to community over an extended period of time deserve special recognition. CIPHI is of the opinion that dedication to the Institute, to the profession and/or to the community is pivotal to the advancement of environmental health. Although many members of the Institute donate significant time and energy to the improvement of the Institute, it is recognized that the contribution of one particular individual represents an overwhelming commitment to CIPHI and environmental health in general. These special efforts deserve recognition therefore CIPHI will acknowledge the individual deemed to have made such a contribution with the Life Member Award.

#### *Eligibility and Criteria*

To be eligible for consideration, the nominee **must** be a Member-in-Good-Standing of CIPHI and their nomination must demonstrate:

- Significant contribution(s) to the advancement of CIPHI, the field of environmental public health and/or their community over the span of an environmental public health career.

#### *Other Requirements*

- Nominations for the Life Member Award must be forwarded through the Executive of the Branch in which the nominee is currently a member. It shall be at the discretion of the hosting Branch of an Annual Education Conference whether they wish to support a nomination for a member from their own Branch or a member from another Branch.
- Nominations must include a narrative of no more than 500 words detailing the contributions the nominee has made to CIPHI, the field of environmental public health, and/or their community.
- Upon ratification by the Branch, nominations for the Life Member Award must be submitted by a member of the National Executive Council.

#### *Operational Specifics*

- Nominations for Life Membership shall be mailed or delivered to the National Office so as to be received by CIPHI sixty (60) days prior to the Annual General Meeting.
- The Life Member Award will be presented to only one (1) individual.
- The total number of living Life Members shall not exceed three (3) percent of the membership, as determined from the National Office.

- The Life Member recipient will be provided with:
  - Transportation costs to and from the venue of the President's Banquet
  - One guest ticket to the President's Banquet
  - One-night accommodation in the venue of the President's Banquet, or a comparable facility in proximity to the venue
  - Travel expenses and per diem as per the National Expenses Policy.

\*\*Please note that the costs incurred through the provision of the above shall be paid equally between the hosting Annual Education Conference at which the Life Member Award is presented and CIPHI National.
- The Life Member Award will be presented at the President's Banquet.
- Following the President's Banquet, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____ (original signed) _____ June 16, 2007	Robert Bradbury, Immediate Past President _____ (original signed) _____ June 16, 2007
Jasmina Egeler, BC Branch President _____ (original signed) _____ June 16, 2007	Phi Phan, AB Branch President _____ (original signed) _____ June 16, 2007
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Adam Grant, ON Branch President _____ (original signed) _____ June 16, 2007	Josée Theriault, NB Branch Vice-President for Gary O'Toole, NB Branch President _____ (original signed) _____ June 16, 2007
Doreen MacIntosh, NS/PEI Branch President _____ (original signed) _____ June 16, 2007	Darryl Johnson, NL Branch President _____ (original signed) _____ June 16, 2007

*Document and Change History*

Initial Draft	March 2007
Approved	June 16, 2007 by National Executive Council at 73 <sup>rd</sup> Annual Education Conference (Kelowna)
Revision	January 2007 – Provision of travel/accommodation costs and guest ticket for Award recipient added

## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-F
<i>Subject:</i>	President's Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	June 16, 2007

#### *Objective and Rationale*

Although many members of the National Executive Council, the Board of Certification or the Environmental Health Foundation of Canada donate significant time and energy to the improvement of the Institute, it is recognized that the contribution of certain individuals represents an overwhelming commitment to the Institute and environmental health in general. CIPHI is of the opinion that these special efforts deserve recognition, so upon the departure of these individuals from office CIPHI will acknowledge that individual deemed to have made such a contribution with the President's Award. Therefore a suitably engraved plaque will be presented to those retiring members of the National Executive Council, the Board of Certification or the Environmental Health Foundation of Canada who, in the opinion of the National Executive Council, have demonstrated outstanding service and commitment to CIPHI.

#### *Eligibility and Criteria*

To be eligible for consideration, the nominee **must** be a Member-in-Good-Standing of CIPHI, a former member of the NEC, BOC or EHFC and their nomination must demonstrate:

- Achievement of meritorious and outstanding performance for either a specific project or over a prescribed period of time;
- Innovation and excellence in program development and/or management;

#### *Other Requirements*

- Nominations for the President's Award must be made and seconded by members-in-good-standing of CIPHI.
- Nominations must include a narrative of no more than 500 words detailing the contributions the nominee has made to CIPHI, the field of environmental public health, and/or their community.

*Operational Specifics*

- The President's Award will typically be presented to only one (1) individual per year. However it is understood that there may be just cause to recognize more than one person, in which case the awarding of additional Honourary Member Awards will be at the discretion of the NEC.
- The President's Award will be presented at the Annual Awards Luncheon.
- Following the Annual Awards Luncheon, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____(original signed)_____ <u>June 16, 2007</u>	Robert Bradbury, Immediate Past President _____(original signed)_____ <u>June 16, 2007</u>
Jasmina Egeler, BC Branch President _____(original signed)_____ <u>June 16, 2007</u>	Phi Phan, AB Branch President _____(original signed)_____ <u>June 16, 2007</u>
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Doreen MacIntosh, NS/PEI Branch President _____(original signed)_____ <u>June 16, 2007</u>	Darryl Johnson, NL Branch President _____(original signed)_____ <u>June 16, 2007</u>

*Document and Change History*

Initial Draft – March 2007  
Approved – June 16, 2007 by National Executive Council at 73<sup>rd</sup> Annual Education Conference (Kelowna)

POLICY

Attachment 1: Award Designs and Wording



Alex Cross Award



Alexander Officer Award



Environmental Health Review Award



Honourary Membership Award



President's Award



Life Member Award

## POLICY

February 28, 2007

Attachment #2

Dear Colleagues:

**RE: Canadian Institute of Public Health Inspectors Awards  
73rd Annual Education Conference  
Kelowna, BC**

The Awards Committee of the National Executive Council of the Canadian Institute of Public Health Inspectors (CIPHI) would like to take this opportunity to remind you of the deadline for National Award nominations. For those interested in submitting a nomination, please ensure that the required information for the particular award is forwarded to the National Office by **May 18, 2007**.

Each year CIPHI recognizes individuals and organizations for their outstanding contributions to the field of environmental public health and/or to the Institute. Awards are presented to individuals and agencies that have been deemed to have made a significant contribution(s) to the professional association, the field of environmental public health and/or to the betterment of public health in general. Listed below are the awards and the general selection criteria. For detailed criteria and nomination forms, visit the National website at <http://www.ciphi.ca/awards.htm>.

### **Alex Cross Award**

This award is issued to a member for displaying the highest standards of professional practice during the past year.

Criteria include:

- Significant contribution to the advancement of the association, the field of environmental health and/or the community;
- Promotion of the professional standards of the Canadian Institute of Public Health Inspectors;
- Exemplary leadership in dealing with a critical issue affecting environmental health or public health.

### **Alexander Officer Award**

This award is issued to an organization or agency for outstanding and meritorious achievements in the field of public or environmental health.

Criteria include:

- Achievement of meritorious and outstanding performance for either a specific project or over a prescribed period of time;
- Innovation and excellence in program development and/or management;
- Leadership and development of community participation in environmental health programs;
- Leadership and innovation in planning, prioritization and management of environmental health concerns using risk management evaluations, such as prioritization of program activities with limited manpower and resources.

**Environmental Health Review Award**

This award is issued to a member, non-member, individual or organization for excellence in presenting an environmental health issue or topic to the public.

Criteria include:

- Leadership in effective utilization of communication to bring an issue of environmental health or public health significance to public attention and consideration;
- Published works dealing with an issue of environmental health or public health significance;
- Innovative use of communication tools to enhance the association or the field of environmental health.

**President's Award**

This award is issued to a former member of the National Executive Council who has demonstrated outstanding service and commitment to the Canadian Institute of Public Health Inspectors while in office.

**Honourary Membership**

This award is issued to a person who is not eligible for Regular, Retired or Life membership in the Canadian Institute of Public Health Inspectors, for outstanding support, contribution or service to the association or Public Health Inspectors in Canada in general.

**Life Membership**

This award is issued to a member of the Canadian Institute of Public Health Inspectors for outstanding service to the Institute, to his or her profession and/or to his or her community over an extended period of time.

**Recognition of 50 Year Members**

Being a member of any organization for 50 years is most certainly an achievement but most certainly an important milestone that should be recognized. For those who have done so with the Canadian Institute of Public Health Inspectors across Canada they not only are expressing their support for their profession but are also expressing their dedication to the Institute. Recognizing the importance of these members and their contributions to the Institute over the years is more than well deserved.

If a member should require clarification on any award, please contact the Awards Committee Chair directly at [president@ciphi.ab.ca](mailto:president@ciphi.ab.ca).

Respectfully,

Phi Phan

President, CIPHI Alberta *per* CIPHI National Awards Committee

**POLICY**

**National Award Nomination Form 2007**

Attachment #3

As indicated by the box checked, I am submitting a nomination for the following award:

- Alex Cross Award**  
This award is issued to a member for displaying the highest standards of professional practice during the past year.

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- Alexander Officer Award**  
This award is issued to an organization or agency for outstanding and meritorious achievements in the field of public or environmental health.

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- Environmental Health Review Award**  
This award is issued to a member, non-member, individual or organization for excellence in presenting an environmental health issue or topic to the public.

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- President's Award**  
This award is issued to a former member of the National Executive Council who has demonstrated outstanding service and commitment to the Canadian Institute of Public Health Inspectors while in office.

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- Honorary Membership**  
This award is issued to a person who is not eligible for Regular, Retired or Life membership in the Canadian Institute of Public Health Inspectors, for outstanding support, contribution or service to the association or Public Health Inspectors in Canada in general.

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- Life Membership**  
This award is issued to a member of the Canadian Institute of Public Health Inspectors for outstanding service to the Institute, to his or her profession and/or to his or her community over an extended period of time.

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- Recognition of 50 Year Members**  
Being a member of any organization for 50 years is most certainly an achievement but most certainly an important milestone that should be recognized. For those who have done so with the Canadian Institute of Public Health Inspectors across Canada they not only are expressing their support for their profession but are also expressing their dedication to the Institute. Recognizing the importance of these members and their contributions to the Institute over the years is more than well deserved.

*Please note that criteria for each award can be downloaded from <http://www.ciphi.ca/>.*

**Nominee Information**

<i>Full Name:</i>		
<i>Mailing Address:</i>		
<i>Telephone:</i>	<i>Fax:</i>	<i>E-mail:</i>
<i>Current Position/Occupation:</i>		
<i>Current Employer:</i>		

- The nominee  does know that s/he has been nominated for this award  
 does not know that s/he has been nominated for this award

**First Nominator Information**

<i>Full Name:</i>		
<i>Mailing Address:</i>		
<i>Telephone:</i>	<i>Fax:</i>	<i>E-mail:</i>
<i>Current Position/Occupation:</i>		
<i>Signature:</i>		

**Second Nominator Information**

<i>Full Name:</i>		
<i>Mailing Address:</i>		
<i>Telephone:</i>	<i>Fax:</i>	<i>E-mail:</i>
<i>Current Position/Occupation:</i>		
<i>Signature:</i>		

**Attachments**

Please attach the appropriate supporting documentation for the award(s) marked. Refer to the specific criteria of the award(s) to ensure that the nomination package is complete.

<p>Please send nominations and supporting documents to:</p> <p>CIPHI Awards Committee PO Box 75264 15180 North Bluff Road White Rock BC V4B 5L4</p> <p>Or fax nominations and supporting documents to:</p> <p>(604) 543-0936</p> <p>Deadline for all materials to be received by the National Office is <b>May 18, 2007</b></p>
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Additional nomination forms can be downloaded from <http://www.ciphi.ca/> or by contacting the National Office at 1-888-245-8180.

**\*\* PLEASE ENSURE ALL REQUIRED DOCUMENTS ARE INCLUDED IN YOUR NOMINATION PACKAGE TO AVOID DELAYS IN PROCESSING. \*\***