

## POLICY

### CIPHI National Operational Policy

<i>Policy Number:</i>	NOP #1-E
<i>Subject:</i>	Life Member Award
<i>Approved:</i>	June 16, 2007 by the National Executive Council
<i>Last Revised:</i>	January 03, 2008

#### *Objective and Rationale*

The Canadian Institute of Public Health Inspectors (CIPHI) believes that individuals who make an outstanding contribution to the Institute, to the profession and/or to community over an extended period of time deserve special recognition. CIPHI is of the opinion that dedication to the Institute, to the profession and/or to the community is pivotal to the advancement of environmental health. Although many members of the Institute donate significant time and energy to the improvement of the Institute, it is recognized that the contribution of one particular individual represents an overwhelming commitment to CIPHI and environmental health in general. These special efforts deserve recognition therefore CIPHI will acknowledge the individual deemed to have made such a contribution with the Life Member Award.

#### *Eligibility and Criteria*

To be eligible for consideration, the nominee **must** be a Member-in-Good-Standing of CIPHI and their nomination must demonstrate:

- Significant contribution(s) to the advancement of CIPHI, the field of environmental public health and/or their community over the span of an environmental public health career.

#### *Other Requirements*

- Nominations for the Life Member Award must be forwarded through the Executive of the Branch in which the nominee is currently a member. It shall be at the discretion of the hosting Branch of an Annual Education Conference whether they wish to support a nomination for a member from their own Branch or a member from another Branch.
- Nominations must include a narrative of no more than 500 words detailing the contributions the nominee has made to CIPHI, the field of environmental public health, and/or their community.
- Upon ratification by the Branch, nominations for the Life Member Award must be submitted by a member of the National Executive Council.

#### *Operational Specifics*

- Nominations for Life Membership shall be mailed or delivered to the National Office so as to be received by CIPHI sixty (60) days prior to the Annual General Meeting.
- The Life Member Award will be presented to only one (1) individual.
- The total number of living Life Members shall not exceed three (3) percent of the membership, as determined from the National Office.

- The Life Member recipient will be provided with:
  - Transportation costs to and from the venue of the President's Banquet
  - One guest ticket to the President's Banquet
  - One-night accommodation in the venue of the President's Banquet, or a comparable facility in proximity to the venue
  - Travel expenses and per diem as per the National Expenses Policy.

\*\*Please note that the costs incurred through the provision of the above shall be paid equally between the hosting Annual Education Conference at which the Life Member Award is presented and CIPHI National.
- The Life Member Award will be presented at the President's Banquet.
- Following the President's Banquet, the National Office will forward the name of the recipient, accompanied by the citation, to the *Environmental Health Review* for publication at the discretion of the Editor and to the Branch President where the recipient resides for local publication at the discretion of the Branch Executive.

*Approving Officers*

Claudia Kurzac, National President _____ (original signed) _____ June 16, 2007	Robert Bradbury, Immediate Past President _____ (original signed) _____ June 16, 2007
Jasmina Egeler, BC Branch President _____ (original signed) _____ June 16, 2007	Phi Phan, AB Branch President _____ (original signed) _____ June 16, 2007
Ken Cross, SK Branch President _____ (original signed) _____ June 16, 2007	Rick Sokolowski, MB Branch President _____ (original signed) _____ June 16, 2007
Adam Grant, ON Branch President _____ (original signed) _____ June 16, 2007	Josée Theriault, NB Branch Vice-President for Gary O'Toole, NB Branch President _____ (original signed) _____ June 16, 2007
Doreen MacIntosh, NS/PEI Branch President _____ (original signed) _____ June 16, 2007	Darryl Johnson, NL Branch President _____ (original signed) _____ June 16, 2007

*Document and Change History*

Initial Draft	March 2007
Approved	June 16, 2007 by National Executive Council at 73 <sup>rd</sup> Annual Education Conference (Kelowna)
Revision	January 2007 – Provision of travel/accommodation costs and guest ticket for Award recipient added