Career Opportunity
Municipality of Chatham-Kent
Community Human Services
Public Health Unit

Public Health Inspector
(one permanent full-time / one temporary full-time)
Job # PHU 20-2

Job Description:
The Municipality of Chatham-Kent has an opening for one permanent full-time and one temporary full-time Public Health Inspector with the Public Health Unit. The Public Health Inspector applies preventive and public health knowledge, techniques, and skills to reduce the incidence of communicable diseases, occupational illnesses, food-borne disease, and health hazards in the public in accordance with Ministry of Health Ontario Public Health Standards, associated Ministry Protocols and Guidelines, the Health Protection and Promotion Act and its Regulations, and any other pertinent legislation. The Public health inspector: conducts public health inspections; enforces health protection regulations and applicable by-laws; promotes public health principles; and works with government and stakeholders to support healthy policies and environments that support health. This position supports the ongoing operations of the Chatham-Kent Public Health Unit.

The temporary position is for a period up to December 31, 2020.

Location:
177 King Street East, Chatham

About Public Health Unit:
The Public Health Unit is responsible for the public health service delivery of the Ontario Public Health Standards. The division oversees diverse program areas with a multi-disciplinary staff that provide public health programs and services to the citizens of Chatham-Kent. Program areas include environmental health, infant and child health, chronic disease and injury prevention, and clinic services (sexual health, communicable and vaccine preventable disease, and oral health).

Essential responsibilities:
• Adhere to principles, standards, professional/ personal boundaries, and codes of conduct established by CIPHI and organizational policies
• Apply in practice, key knowledge, critical thinking skills, and aptitudes related to the environmental public health sciences
• Use equipment, techniques, and procedures to conduct inspections/investigations, and collect appropriate samples
• Participate in ongoing professional development opportunities and maintain current professional knowledge of environmental public health sciences, regulations, techniques, procedures, equipment, sampling, and documentation
• Use legal and regulatory discretion when dealing with issues and problems in environmental public health practice and apply progressive enforcement actions applicable to the situation when hazardous practices, related illnesses, or non-compliance activities have been identified
• Apply systematic inspection processes and risk assessments to any premises and conduct audits where applicable
• Apply investigative procedures in the follow-up and management of individual disease reports, food-borne illness, disease outbreaks, animal incident reports, food recalls, environmental inspections, suspect health hazards, and Ministry directed incidents
• Access, analyze, and evaluate information (investigations, inspections, emergencies, data, facts, sample results, surveillance data and disease trends, concepts, theories) to make evidence informed decisions, prepare reports, conduct investigations, and make recommendations for corrective action, risk management and/or policy and program development
• Analyze and evaluate policies, programs, and lessons learned in environmental public health to assess program effectiveness and develop a plan to ensure continuing quality assurance (includes incidents of outbreaks and emergencies)
• Liaise with stakeholders (Ministry, community, agencies, individuals, media), establish partnerships, and create collaborative approaches to promote common education or advocacy initiatives through shared resources and responsibilities
• Assess the needs of learners (internal and external), develop programs, protocols, and strategies, and teach environmental public health concepts to all ages, genders, cultures, and backgrounds in various settings with
available resources
- Use teaching as part of the regulatory functions of environmental public health program delivery activities
- Explain and share knowledge, tools, expertise, and experience to build capacity, improve performance, and enhance the quality of the working environment (e.g. mentorship/preceptorship of students)
- Use appropriate strategies and techniques to manage conflicts
- Apply cultural sensitivity while maintaining the protection of public health
- Participate in the development of operational plans, objectives and work plans and document activities
- Support the learnings of Public Health Inspector students

**Essential Qualifications:**

**Ability to demonstrate Chatham-Kent’s Core Values and Competencies through a combination of education and experience:**
- Bachelor of Applied Science in Environmental Health; or equivalent combination of education and experience
- Up to 2 years recent and relevant experience is preferred
- Working knowledge of the software program Hedgehog
- Strong computer skills, specifically Microsoft Office (Word, Excel, PowerPoint, Outlook) (or other similar software program)
- All employees will be required to complete their Health & Safety and other on-line mandatory training on or before their first day of employment; other training (including Health & Safety policies) may also be required

**Other qualifications:**
- Knowledge of continuous quality improvement principles and/or experience participating in CQI projects is an asset
- The ability to communicate both written and oral French language is an asset

**Certifications, memberships, licenses:**
- Required: Certificate in Public Health Inspection in good standing (Canada), CPHI(C), issued by the Board of Certification of the Canadian Institute of Public Health Inspectors

**Work Environment:**
These positions work both indoors and outdoors.

**Hours of Work:**
These positions work weekday hours, with occasional evening and weekend ours, and on call after hours and on weekends.

**Driver’s license/vehicle requirements:**
Because these positions would be required to travel, a valid Province of Ontario driver's license with a reliable motor vehicle is necessary.

**Essential physical and/or safety requirements:**
- Mask Fit testing (N95)
- Standing: constant standing inside, outside (investigation, inspection)

**Preference given to CUPE 12.3 union members.**

**Compensation:**
These positions have an hourly wage range of $40.45 to $45.47, as per the CUPE 12.3 collective agreement, as may be amended from time to time.

The permanent full-time position will be eligible for health & dental benefits upon completion of a 90 calendar day waiting period, as per the CUPE 12.3 collective agreement.

**Applying:**
Candidates interested in the above positions are asked to **submit our application form** (found under ‘job posting and application form’ section at the bottom of our job ad at Municipal Jobs) and a resume to the email address below.

We encourage all to apply, including women, Aboriginal people and visible minorities.

**Applications must be received before 4:30 p.m., Monday, January 20, 2020** (Ontario eastern standard time):
Municipality of Chatham-Kent
Attn. Jan Richards, Recruitment Officer
Corporate Services
315 King Street West
The Municipality of Chatham-Kent is an equal opportunity employer, committed to fair and accessible employment practices that attract and retain talented employees. Should you require accommodations during the recruitment process, please contact Human Resources & Organizational Development (HROD) at 519-360-1998. Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.

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